

City of Litchfield
Sewer Service Policy
Revised May, 2018

The City of Litchfield shall only maintain City owned sewer mains. The sewer line from the residence or business to the City owned main shall be the responsibility of the property owner.

No excavation work can be performed on City streets until a \$400 non-refundable excavation permit is issued by the City Clerk's office. The permit must be obtained by the person doing the excavation. Proof of public liability insurance must be provided, and the license number of the plumber must be provided.

Any material excavated from a paved area of City property must be removed and replaced with 1-inch clean rock. (Service lines may be embedded in compacted sand before backfilling with rock.) Sewer tap or sewer line installation or repair must be inspected and approved by the Street Superintendent or his designee, before back filling.

Pavement areas are to be saw cut before excavation to prevent excessive damage to the pavement.

If a new sewer tap is to be made, an inspection fee of \$150.00 must be paid to the City Clerk's office before work begins.

Sewer taps on City owned mains and installation of private sewer lines on City owned property are to be performed only by licensed plumbers.

Upon discovery of a sewer leak on the property owner's sewer lateral shall be repaired within 7 days from the day of notification by the City Clerk's Office. After the seventh day, a fine of \$100.00 per day will be assessed.

Issues not specifically addressed in this policy shall be resolved by the City Clerk and the Street Superintendent or his designee, with the consent of the City Administrator.