

**City of Litchfield**  
**120 E. Ryder, Litchfield, Illinois**  
**Regular Meeting Minutes**  
**October 19, 2023**

Mayor Steven Dougherty called the Regular Meeting to order at 6:30 p.m. The Pledge of Allegiance was recited. Present on roll call were Alderpersons Marilyn Sisson, Dan Newkirk, Sara Zumwalt, Kassidy Paine, and Jacob Fleming. Absent: Alderpersons Gerl, Hughes and Kellenberger. The Mayor declared that a quorum was present.

**Mayor's Report:**

Mayor Dougherty reported that he had attended the County Mayor's meeting and that an Animal Control Agreement was reached. He explained that there will no longer be a per incident fee, but rather a per capita fee. He said the new agreement will include a program for feral cats.

**Other Business:**

Alderman Fleming made a motion, seconded by Alderman Sisson to accept the minutes from the October 5, 2023 meeting.

The Mayor directed a roll call vote.

Aye: Sisson, Newkirk, Zumwalt, Paine, Fleming.

Nay: None.

Absent: Gerl, Hughes, Kellenberger.

Motion carried.

Alderman Newkirk made a motion, seconded by Alderman Paine to direct the City Clerk to transfer funds from the city sales tax to the City's general fund to issue checks and authorize to pay the bills and process payroll.

The Mayor directed a roll call vote.

Aye: Sisson, Newkirk, Zumwalt, Paine, Fleming.

Nay: None.

Absent: Gerl, Hughes, Kellenberger.

Motion carried.

**New Business:**

**Building and Grounds:**

Alderman Fleming made a motion, seconded by Alderman Paine to approve a bid from Ace Sign Company for \$29,569.00 for an electronic sign for Carnegie Park to be located at the corner of State and Union within the Park area and authorize the City Clerk to issue a check upon completion. It was noted that the sign will provide information on events and

The Mayor directed a roll call vote.

Aye: Sisson, Newkirk, Zumwalt, Paine, Fleming.

Nay: None.

Absent: Gerl, Hughes, Kellenberger.

Motion carried.

Aldersperson Newkirk made a motion, seconded by Aldersperson Paine to contract Halloran & Yauch, Inc., for services related to the design of the irrigation system for the Sports Park Complex for an amount not to exceed \$5,000.

The Mayor directed a roll call vote.

Aye: Sisson, Newkirk, Paine, Fleming.

Nay: Zumwalt.

Absent: Gerl, Hughes, Kellenberger.

Motion carried.

### **Economic Development:**

Aldersperson Sisson made a motion, seconded by Aldersperson Fleming to approve a professional services agreement with Milano and Grunloh Engineers, LLC for the Illinois Department of Commerce and Economic Opportunity Rebuild Downtowns and Main Streets Capital Grant administration for a cost not to exceed \$20,000.

The Mayor directed a roll call vote.

Aye: Sisson, Newkirk, Zumwalt, Paine, Fleming.

Nay: None.

Absent: Gerl, Hughes, Kellenberger.

Motion carried.

### **Water:**

Aldersperson Fleming made a motion, seconded by Aldersperson Zumwalt to approve a Resolution approving and authorizing the execution of a water and sanitary sewer construction agreement between the City of Litchfield and the State of Illinois Department of Transportation.

The Mayor directed a roll call vote.

Aye: Sisson, Newkirk, Zumwalt, Paine, Fleming.

Nay: None.

Absent: Gerl, Hughes, Kellenberger.

Motion carried.

Aldersperson Fleming made a motion, seconded by Aldersperson Zumwalt to approve a Resolution approving and authoring the execution of a professional services agreement with HMG Engineers to design construction drawings and specifications for a water main extension and sewer pump station and force main to and from IDOT Maintenance yard for a price not to exceed \$211,365.

The Mayor directed a roll call vote.

Aye: Sisson, Newkirk, Zumwalt, Paine, Fleming.

Nay: None.

Absent: Gerl, Hughes, Kellenberger.

Motion carried.

Aldersperson Fleming made a motion, seconded by Aldersperson Newkirk to approve a Resolution waiving customary bidding procedures for purchase of a compact utility tractor pursuant to Sourcwell Pricing from Sloan Implement Company for \$17,643.94

The Mayor directed a roll call vote.

Aye: Sisson, Newkirk, Paine, Fleming.

Nay: None.  
Abstain: Zumwalt.  
Absent: Gerl, Hughes, Kellenberger.  
Motion carried.

**Administration:**

Aldersperson Newkirk made a motion, seconded by Aldersperson Paine to approve an Ordinance amending Chapter 38: Finance of the Municipal Code. A brief discussion followed.

The Mayor directed a roll call vote.

Aye: Sisson, Newkirk, Paine, Fleming.

Nay: Zumwalt.

Absent: Gerl, Hughes, Kellenberger.

Motion carried.

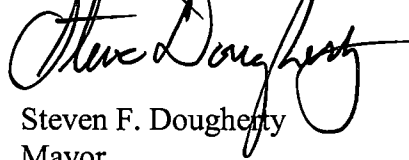
Having no further business, Aldersperson Zumwalt made a motion, seconded by Aldersperson Paine to adjourn the regular meeting of the Litchfield City Council. The Mayor called for a voice vote, motion carried, and the regular meeting adjourned at 6:55 p.m.

Attest:



Carol E. Burke  
City Clerk

Approved:



Steven F. Dougherty  
Mayor