

City of Litchfield
120 E. Ryder, Litchfield, Illinois
Regular Meeting Minutes
October 5, 2023

Mayor Steven Dougherty called the Regular Meeting to order at 6:30 p.m. The Pledge of Allegiance was recited. Present on roll call were Alderpersons Marilyn Sisson, Dwayne Gerl, Dan Newkirk, Sara Zumwalt, Josh Hughes, Cassidy Paine, Jacob Fleming, and Ray Kellenberger. The Mayor declared that a quorum was present.

Mayor Dougherty read a proclamation recognizing National Manufacturing Week.

Mayor Dougherty reported on the following:

- The lead line survey that has been distributed is mandated by the state. The city is asking that residents assist by completing the survey before the end of the month.
- Fall Pick Up will begin Monday, October 16 and items are not to be on the boulevard before October 9.
- A \$20,400 grant has been received from Montgomery County ARPA and LRF funds. A new warning siren will be purchased.
- The City has received a \$258,000 grant from the Illinois Housing Development Authority's Strong Communities Program.

Appointments:

Fire Chief Adam Pennock introduced Mike Chappell who the Police and Fire Commission had recommended for promotion to Captain. City Clerk Carol Burke then swore in Captain Chappell.

The Mayor announced his appointment of David Rogers as the City's arson investigator.
Mayor's Report:

Other Business:

Aldersperson Zumwalt made a motion, seconded by Aldersperson Newkirk to accept the minutes from the September 21, 2023 meeting.

The Mayor directed a roll call vote.

Aye: Sisson, Gerl, Newkirk, Zumwalt, Hughes, Paine, Fleming, Kellenberger.

Nay: None.

Motion carried.

Aldersperson Fleming made a motion, seconded by Aldersperson Kellenberger to direct the City Clerk to transfer funds from the city sales tax to the City's general fund to issue checks and authorize to pay the bills and process payroll.

The Mayor directed a roll call vote.

Aye: Sisson, Gerl, Newkirk, Zumwalt, Hughes, Paine, Fleming, Kellenberger.

Nay: None.

Motion carried.

Old Business:

None.

New Business:

Economic Development:

Alderson Kellenberger made a motion, seconded by Alderson Paine to approve a Resolution Accepting a Grant from the Illinois Housing Development Authority's Strong Communities Program – Round 2, Officer Certificate and all documents needed for the grant award.

The Mayor directed a roll call vote.

Aye: Sisson, Gerl, Newkirk, Zumwalt, Hughes, Paine, Fleming, Kellenberger.

Nay: None.

Motion carried.

Building and Zoning:

Alderson Kellenberger made a motion, seconded by Alderson Gerl to approve the Site Development Plans for Starbucks, located on Lot 24C in Route 66 Crossing Subdivision, 1B Corvette Drive, parcel pin number 10-32-353-010.

The Mayor directed a roll call vote.

Aye: Sisson, Gerl, Newkirk, Zumwalt, Hughes, Paine, Fleming, Kellenberger.

Nay: None.

Motion carried.

Streets:

Alderson Gerl made a motion, seconded by Alderson Gerl to approve an emergency repair of the Street Department's John Deere 5320 mowing tractor for a clutch replacement from Sloan Implement Company for an amount not to exceed \$3,256.06.

The Mayor directed a roll call vote.

Aye: Sisson, Gerl, Newkirk, Zumwalt, Hughes, Paine, Fleming, Kellenberger.

Nay: None.

Motion carried.

Alderson Gerl made a motion, seconded by Alderson Paine to approve a Professional Services Agreement with HMG Engineers for services not to exceed \$8,000.

The Mayor directed a roll call vote.

Aye: Sisson, Gerl, Newkirk, Zumwalt, Hughes, Paine, Fleming, Kellenberger.

Nay: None.

Motion carried.

Alderson Gerl made a motion, seconded by Alderson Fleming to approve an Ordinance for a One-Way Street for West Sargent Street going West from State Street to Jefferson Street.

The Mayor directed a roll call vote.

Aye: Sisson, Gerl, Newkirk, Zumwalt, Hughes, Paine, Fleming, Kellenberger.

Nay: None.

Motion carried.

Aldersperson Gerl made a motion, seconded by Aldersperson Sisson to approve an Ordinance declaring a 2012 John Deere 401K Loader Backhoe as surplus and authorize its disposal by trade-in.

The Mayor directed a roll call vote.

Aye: Sisson, Gerl, Newkirk, Zumwalt, Hughes, Paine, Fleming, Kellenberger.

Nay: None.

Motion carried.

Aldersperson Gerl made a motion, seconded by Aldersperson Paine to approve the purchase of a new 2023 John Deere 320-P-Tier Backhoe Loader for \$111,400 from Erb Equipment Co., through Sourcewell.

The Mayor directed a roll call vote.

Aye: Sisson, Gerl, Newkirk, Zumwalt, Hughes, Paine, Fleming, Kellenberger.

Nay: None.

Motion carried.

Aldersperson Gerl made a motion, seconded by Aldersperson Zumwalt to approve an Ordinance for "No Parking" along the east side of N. State St., from E. Hauser St. to E. Ferdon St. (1000 Block of N. State).

The Mayor directed a roll call vote.

Aye: Sisson, Gerl, Newkirk, Zumwalt, Hughes, Paine, Fleming, Kellenberger.

Nay: None.

Motion carried.

Lake:

Aldersperson Newkirk made a motion, seconded by Aldersperson Gerl to approve emergency repairs on the Lake Department's 2004 International Dump Truck for an amount not to exceed \$3,265.78.

The Mayor directed a roll call vote.

Aye: Sisson, Gerl, Newkirk, Zumwalt, Hughes, Paine, Fleming, Kellenberger.

Nay: None.

Motion carried.

Aldersperson Newkirk made a motion, seconded by Aldersperson Fleming to authorize Amco Fence to install a black vinyl chain link fence at the Lake Department's Beach House for an amount not to exceed \$17,780.

The Mayor directed a roll call vote.

Aye: Sisson, Gerl, Newkirk, Zumwalt, Hughes, Paine, Fleming, Kellenberger.

Nay: None.

Motion carried.

Aldersperson Newkirk made a motion, seconded by Aldersperson Fleming to approve the purchase of three cluster mailbox units with pedestals and mounting kits for mail delivery at Eagle Ridge Subdivision from Salsbury Industries, Mailboxes.com for an amount not to exceed \$8,190. Discussion was held. City Administrator Vazquez explained that the cluster mailboxes are now required by the USPS. The expense is being covered by the City because it is a City development. Economic Development Director Flannery remarked that without the mailboxes GIS and 911 will not recognize the addresses.

The Mayor directed a roll call vote.

Aye: Sisson, Gerl, Newkirk, Zumwalt, Hughes, Paine, Fleming, Kellenberger.

Nay: None.

Motion carried.

Police:

Aldersperson Sisson made a motion, seconded by Aldersperson Kellenberger to approve the purchase of a Panasonic Toughbook FZ-55 laptop from CDS Office Technologies for \$3,746.

The Mayor directed a roll call vote.

Aye: Sisson, Gerl, Newkirk, Zumwalt, Hughes, Paine, Fleming, Kellenberger.

Nay: None.

Motion carried.

Wastewater:

Aldersperson Fleming made a motion, seconded by Aldersperson Gerl to approve a Resolution Rejecting all Bids for Bar Screen Equipment Replacement at the Wastewater Treatment Facility.

The Mayor directed a roll call vote.

Aye: Sisson, Gerl, Newkirk, Zumwalt, Hughes, Paine, Fleming, Kellenberger.

Nay: None.

Motion carried.

Aldersperson Fleming made a motion, seconded by Aldersperson Hughes to approve a Resolution Authorizing Waiving Customary Bidding Requirements for the Purchase of Bar Screen Equipment from JCW Environmental for the Wastewater Treatment Facility.

The Mayor directed a roll call vote.

Aye: Sisson, Gerl, Newkirk, Zumwalt, Hughes, Paine, Fleming, Kellenberger.

Nay: None.

Motion carried.

Fire/Ambulance:

Aldersperson Hughes made a motion, seconded by Aldersperson Sisson to approve an Intergovernmental Agreement with Montgomery County for a grant of \$20,400 from the American Rescue Plan Act State and Local Recovery Funds for the purpose of a new warning siren.

The Mayor directed a roll call vote.

Aye: Sisson, Gerl, Newkirk, Zumwalt, Hughes, Paine, Fleming, Kellenberger.

Nay: None.

Motion carried.

Executive Session:

Aldersperson Fleming made a motion, seconded by Aldersperson Sisson to enter into Executive Session, as allowed under the Illinois Open Meetings Act, as found in Chapter 5 of the Illinois Compiled Statutes, Section 120, to address these certain and restricted items:

1. "The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body..." (5ILCS 120/2(2)(C)(1).

2. "The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired."
(5ILCS 120/2(C)(5))

The Mayor directed a roll call vote.

Aye: Sisson, Gerl, Newkirk, Zumwalt, Hughes, Paine, Fleming, Kellenberger.

Nay: None.

Motion carried.

Executive Session was entered into at 7:08 p.m.

Aldersperson Kellenberger made a motion, seconded by Aldersperson Sisson to return to open session at 7:45 p.m.

The Mayor directed a roll call vote.

Aye: Sisson, Gerl, Newkirk, Zumwalt, Hughes, Paine, Fleming, Kellenberger.

Nay: None.

Motion carried.

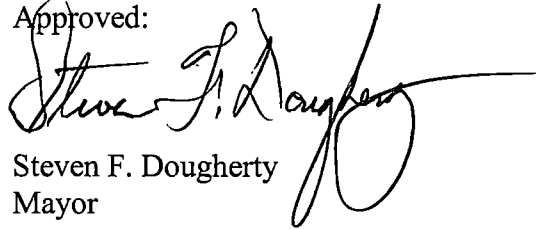
Having no further business, Aldersperson Kellenberger made a motion, seconded by Aldersperson Gerl to adjourn the regular meeting of the Litchfield City Council. The Mayor called for a voice vote, motion carried, and the regular meeting adjourned at 7:46 p.m.

Attest:



Carol E. Burke
City Clerk

Approved:



Steven F. Dougherty
Mayor