

**City of Litchfield**  
**120 E. Ryder, Litchfield, Illinois**  
**Regular Meeting Minutes**  
**September 7, 2023**

Mayor Steven Dougherty called the Regular Meeting to order at 6:30 p.m. The Pledge of Allegiance was recited. Present on roll call were Alderpersons Dwayne Gerl, Dan Newkirk, Sara Zumwalt, Josh Hughes, Cassidy Paine, Jacob Fleming, and Ray Kellenberger. Absent: Marilyn Sisson. The Mayor declared that a quorum was present.

Mayor Dougherty gave an update on the grants being pursued by the City:

- Safe Routes to School grant that would provide \$250,000 and requires no local match.
- OSLAD grant to expand the Bicentennial Campground.
- Rebuild Illinois which funds public infrastructure.
- CDBG grant – up to \$1 million for infrastructure for the community.
- TARP grant to update and improve Skyview Drive and the Industrial Park.

**Public Participation:**

VFW Quartermaster Larry Thompson spoke to the Council regarding the recently enacted raffle ordinance, specifically the Queen of Hearts raffle, stating that it was not financially feasible for them to have the raffle with the new guidelines.

Kelly Moroney of the Montgomery County Housing Authority shared about the financial situation at the Brown Shoe Apartments and asked the Council to consider forgiving or lowering the flat fees for sewer and water for that facility.

**Other Business:**

Alderman Kellenberger made a motion, seconded by Alderman Newkirk to accept the minutes from the August 17, 2023 meeting.

The Mayor directed a roll call vote.

Aye: Gerl, Newkirk, Zumwalt, Hughes, Paine, Fleming, Kellenberger.

Nay: None.

Absent: Sisson.

Motion carried.

Alderman Fleming made a motion, seconded by Alderman Gerl to direct the City Clerk to transfer funds from the city sales tax to the City's general fund to issue checks and authorize to pay the bills and process payroll.

Aye: Gerl, Newkirk, Zumwalt, Hughes, Paine, Fleming, Kellenberger.

Nay: None.

Absent: Sisson.

Motion carried.

**Old Business:**

None.

**New Business:**

**Lake:**

Aldersperson Newkirk made a motion, seconded by Aldersperson Kellenberger to approve the purchase of Largemouth Bass from Seven Springs Fisheries, Inc., at a cost of \$2.00 per fish plus delivery charges for a total not to exceed \$5,370.

The Mayor directed a roll call vote.

Aye: Gerl, Newkirk, Zumwalt, Hughes, Paine, Fleming, Kellenberger.

Nay: None.

Absent: Sisson.

Motion carried.

Aldersperson Newkirk made a motion, seconded by Aldersperson Gerl to approve final pay request #4 from Blankenship Construction Co., for the amount of \$32,378.85 for work done on the Lake Lou Yaeger 16<sup>th</sup> Avenue Sediment Dam.

The Mayor directed a roll call vote.

Aye: Gerl, Newkirk, Zumwalt, Hughes, Paine, Fleming, Kellenberger.

Nay: None.

Absent: Sisson.

Motion carried.

**Administration:**

Aldersperson Newkirk made a motion, seconded by Aldersperson Fleming to approve a Resolution waiving customary bidding procedures and authorizing the purchase of services from Civic Plus A./K/A Municode.

The Mayor directed a roll call vote.

Aye: Gerl, Newkirk, Zumwalt, Hughes, Paine, Fleming, Kellenberger.

Nay: None.

Absent: Sisson.

Motion carried.

Aldersperson Newkirk made a motion, seconded by Aldersperson Paine to approve an Ordinance amending the City of Litchfield Municipal Code, Title V: Public Works, Chapter 52: Water, Section 52.16 Water Systems Described.

The Mayor directed a roll call vote.

Aye: Gerl, Newkirk, Zumwalt, Hughes, Paine, Fleming, Kellenberger.

Nay: None.

Absent: Sisson.

Motion carried.

Aldersperson Newkirk made a motion, seconded by Aldersperson Paine to approve contracting Mike Klaves to fill the State Street and Union Avenue planters and the beautification project for the fall/holiday season for an amount not to exceed \$10,000.

The Mayor directed a roll call vote.

Aye: Gerl, Newkirk, Zumwalt, Hughes, Paine, Fleming, Kellenberger.

Nay: None.

Absent: Sisson.

Motion carried.

### **Building and Grounds:**

Aldersperson Zumwalt made a motion, seconded by Aldersperson Hughes to approve a proposal of \$4,385 from D&M Electric to install RAB lighting for two Pickleball Courts at Madison Park.

The Mayor directed a roll call vote.

Aye: Gerl, Newkirk, Zumwalt, Hughes, Paine, Fleming, Kellenberger.

Nay: None.

Absent: Sisson.

Motion carried.

### **Building and Zoning:**

Aldersperson Kellenberger made a motion, seconded by Aldersperson Zumwalt to approve an Ordinance declaring real property of the City of Litchfield surplus and authorize its sale pursuant to 65 ILCS 5/11-76-1 and 65 ILCS 5/11-76-2, specifically one parcel at 213 N. Lincoln, one parcel at 612 N. Jefferson and one parcel at 717 S. Franklin.

The Mayor directed a roll call vote.

Aye: Gerl, Newkirk, Zumwalt, Hughes, Paine, Fleming, Kellenberger.

Nay: None.

Absent: Sisson.

Motion carried.

### **Water:**

Aldersperson Fleming made a motion, seconded by Aldersperson Paine to approve a Resolution waiving competitive bidding requirements and approving and authorizing the execution of an agreement with Durkin to provide SCADA services for the Water Department.

The Mayor directed a roll call vote.

Aye: Gerl, Newkirk, Hughes, Paine, Fleming, Kellenberger.

Nay: None.

Abstain: Zumwalt.

Absent: Sisson.

Motion carried.

### **Police:**

Aldersperson Hughes made a motion, seconded by Aldersperson Paine to approve a memorandum of understanding regarding data sharing with the U.S. Department of Justice, Drug Enforcement Administration.

The Mayor directed a roll call vote.

Aye: Gerl, Newkirk, Zumwalt, Hughes, Paine, Fleming, Kellenberger.

Nay: None.  
Absent: Sisson.  
Motion carried.

Aldersperson Paine made a motion, seconded by Aldersperson Zumwalt to approve the purchase of a HP Z2 G9 Workstation PC for the Investigator's Office from Zobrio for \$3,175.

The Mayor directed a roll call vote.

Aye: Gerl, Newkirk, Zumwalt, Hughes, Paine, Fleming, Kellenberger.

Nay: None.

Absent: Sisson.

Motion carried.

**Streets:**

Aldersperson Gerl made a motion, seconded by Aldersperson Fleming to accept a bid from Kinney Contractors, Inc., for pressure washing and sealing of decorative cement within the downtown streetscape as advertised for an amount not to exceed \$58,800.

The Mayor directed a roll call vote.

Aye: Gerl, Newkirk, Zumwalt, Hughes, Paine, Fleming, Kellenberger.

Nay: None.

Absent: Sisson.

Motion carried.

Aldersperson Gerl made a motion, seconded by Aldersperson Hughes to approve pay request #1 from Kamadulski Excavating Co., for the amount of \$142,578.58 for work completed on St. John Street.

The Mayor directed a roll call vote.

Aye: Gerl, Newkirk, Zumwalt, Hughes, Paine, Fleming, Kellenberger.

Nay: None.

Absent: Sisson.

Motion carried.

Aldersperson Gerl made a motion, seconded by Aldersperson Paine to approve pay request #2 from Kamadulski Excavating Co., for the amount of \$704,380.63 for work completed on Sargent Street.

The Mayor directed a roll call vote.

Aye: Gerl, Newkirk, Zumwalt, Hughes, Paine, Fleming, Kellenberger.

Nay: None.

Absent: Sisson.

Motion carried.

Aldersperson Gerl made a motion, seconded by Aldersperson Zumwalt to approve emergency repair work on a 2012 International Work Star dump truck from Rush Truck Centers of Springfield, IL for \$6,153.08.

The Mayor directed a roll call vote.

Aye: Gerl, Newkirk, Zumwalt, Hughes, Paine, Fleming, Kellenberger.

Nay: None.

Absent: Sisson.

Motion carried.

Aldersperson Gerl made a motion, seconded by Aldersperson Newkirk to accept a bid from Rooters Asphalt for replacing the asphalt surface on Edwards St., from Madison to State and on Madison St., from Edwards to the Moose driveway on the northbound lane and replacing a 12' section of curb along with new pavement markings for an amount not to exceed \$59,750.

The Mayor directed a roll call vote.

Aye: Gerl, Newkirk, Zumwalt, Hughes, Paine, Fleming, Kellenberger.

Nay: None.

Absent: Sisson.

Motion carried.

**Fire:**

Aldersperson Hughes made a motion, seconded by Aldersperson Gerl to approve a Resolution to accept the bid from Municipal Emergency Services Scott for 20 self-contained breathing apparatus with buddy breathers, 40 quick connect bottles, and 20 masks for \$179,700.

The Mayor directed a roll call vote.

Aye: Gerl, Newkirk, Zumwalt, Hughes, Paine, Fleming, Kellenberger.

Nay: None.

Absent: Sisson.

Motion carried.

Aldersperson Fleming made a motion, seconded by Aldersperson Hughes to into Executive Session, as allowed under the Illinois Open Meetings Act, as found in Chapter 5 of the Illinois Compiled Statutes, Section 120, to address these certain and restricted items:

“Discussion of minutes of meeting lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. (5ILCS 120/2(2)(C)(21)

The Mayor directed a roll call vote.

Aye: Gerl, Newkirk, Zumwalt, Hughes, Paine, Fleming, Kellenberger.

Nay: None.

Absent: Sisson.

Motion carried.

Executive Session was entered into at 7:15 p.m.

Aldersperson Zumwalt made a motion, seconded by Aldersperson Gerl to return to open session at 7:17 p.m.

The Mayor directed a roll call vote.

Aye: Gerl, Newkirk, Zumwalt, Hughes, Paine, Fleming, Kellenberger.

Nay: None.

Absent: Sisson.

Motion carried.

**New Business:**

Aldersperson Zumwalt made a motion, seconded by Aldersperson Gerl to approve the Executive Session minutes of the August 3, 2023 meeting.

The Mayor directed a roll call vote.

Aye: Gerl, Newkirk, Zumwalt, Hughes, Paine, Fleming, Kellenberger.

Nay: None.

Absent: Sisson.

Motion carried.

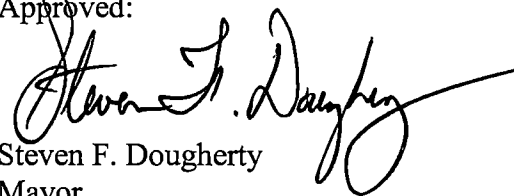
Having no further business, Aldersperson Kellenberger made a motion, seconded by Aldersperson Hughes to adjourn the regular meeting of the Litchfield City Council. The Mayor called for a voice vote, motion carried, and the regular meeting adjourned at 7:19 p.m.

Attest:



Carol E. Burke  
City Clerk

Approved:



Steven F. Dougherty  
Mayor