

**City of Litchfield**  
**120 E. Ryder, Litchfield, Illinois**  
**Regular Meeting Minutes**  
**July 7, 2022**

The meeting was offered remotely due to the COVID-19 public health emergency.

Mayor Steven Dougherty called the Regular Meeting to order at 6:34 p.m. The Pledge of Allegiance was recited. Present on roll call were Alderpersons Marilyn Sisson, Dave Hollo, Dan Newkirk, Cassidy Paine, Woodrow Street and Ray Kellenberger. Absent: Alderpersons Dwayne Gerl, Timothy Wright. The Mayor declared that a quorum was present.

**Public Participation:**

Julie Abel addressed the Council regarding the food truck license ordinance being considered by the Council.

**Other Business:**

Alderman Sisson made a motion, seconded by Alderman Kellenberger to accept the minutes from the June 16, 2022 meeting.

The Mayor directed a roll call vote.

Aye: Sisson, Hollo, Newkirk, Paine, Street, Kellenberger.

Nay: None.

Absent: Gerl, Wright.

Motion carried.

Alderman Newkirk made a motion, seconded by Alderman Hollo to direct the City Clerk to transfer funds from the city sales tax to the City's general fund to issue checks and authorize to pay the bills and process payroll.

The Mayor directed a roll call vote.

Aye: Sisson, Hollo, Newkirk, Paine, Street, Kellenberger.

Nay: None.

Absent: Gerl, Wright.

Motion carried.

**Old Business:**

None.

**New Business:**

**Building/Zoning:**

Alderman Kellenberger made a motion, seconded by Alderman Sisson to approve an Ordinance declaring the following properties as surplus and to solicit bids for the following

properties for residential development: 901 S. McKinley (parcel #15-04-428-015) and 411 W. Sargent (parcel #15-04-108-001).

The Mayor directed a roll call vote.

Aye: Sisson, Hollo, Newkirk, Paine, Street, Kellenberger.

Nay: None.

Absent: Gerl, Wright.

Motion carried.

**Economic Development:**

Alderson Kellenberger made a motion, seconded by Alderson Newkirk to renew membership with the Montgomery County Economic Development Corporation (MCEDC) for \$6,605 for a one-year period and to authorize the City Clerk to issue a check.

The Mayor directed a roll call vote.

Aye: Sisson, Hollo, Newkirk, Paine, Street, Kellenberger.

Nay: None.

Absent: Gerl, Wright.

Motion carried.

Alderson Kellenberger made a motion, seconded by Alderson Street to approve the Downtown Façade Grant application submitted by Cass Cooper of Triple C Holdings LLC for the property located at 423 N. State Street for an amount not to exceed \$4,050, contingent upon the Building Department granting final approval of materials used and work completed and to authorize the City Clerk to issue a check.

The Mayor directed a roll call vote.

Aye: Sisson, Hollo, Newkirk, Paine, Street, Kellenberger.

Nay: None.

Absent: Gerl, Wright.

Motion carried.

Alderson Kellenberger made a motion, seconded by Alderson Street to approve a one third page advertisement in the Illinois Investment Guide/Intersect Illinois September 2022 edition for an amount not to exceed \$2,200 and to authorize the City Clerk to issue a check.

The Mayor directed a roll call vote.

Aye: Sisson, Hollo, Newkirk, Paine, Street, Kellenberger.

Nay: None.

Absent: Gerl, Wright.

Motion carried.

**Lake:**

Alderson Hollo made a motion, seconded by Alderson Kellenberger to approve an agreement between the City of Litchfield and Ben Pickerill to mow the silt basin area and authorize the Mayor to sign the agreement.

The Mayor directed a roll call vote.

Aye: Sisson, Hollo, Newkirk, Paine, Street, Kellenberger.

Nay: None.

Absent: Gerl, Wright.

Motion carried.

Aldersperson Hollo made a motion, seconded by Aldersperson Kellenberger to approve repairs and replace the damaged electrical service at the cabins at Lake Lou Yaeger by Hillsboro Electric for an amount not to exceed \$8,706.87 and authorize the Mayor to sign the agreement and have the City Clerk issue payment upon satisfactory completion.

The Mayor directed a roll call vote.

Aye: Sisson, Hollo, Newkirk, Paine, Street, Kellenberger.

Nay: None.

Absent: Gerl, Wright.

Motion carried.

**Water:**

Aldersperson Hollo made a motion, seconded by Aldersperson Street to approve a proposal from HMG Engineers not to exceed \$18,000 for procuring easements which would include services for preparation of documents, communication with landowners and negotiating and obtaining said easements for the Phase I of the Water System Improvement Plan and authorize the Mayor to sign the agreement.

The Mayor directed a roll call vote.

Aye: Sisson, Hollo, Newkirk, Paine, Street, Kellenberger.

Nay: None.

Absent: Gerl, Wright.

Motion carried.

**Streets:**

Aldersperson Paine made a motion, seconded by Aldersperson Hollo to approve pay request #1 from Rooter's American Maintenance for \$327,214.57 for work completed to upgrade Old Route 66 North from Union Avenue to Historic Route 66 and authorize the City Clerk to issue a check contingent on Engineer's approval.

The Mayor directed a roll call vote.

Aye: Sisson, Hollo, Newkirk, Paine, Street, Kellenberger.

Nay: None.

Absent: Gerl, Wright.

Motion carried.

Aldersperson Paine made a motion, seconded by Aldersperson Street to approve the purchase of a used 2015 APS 100 generator with little over 4000 hours for \$43,000 from Altorfer Power, Springfield, IL and authorize the City Clerk to issue a check upon satisfactory delivery.

Aldersperson Street moved to amend the motion to include authorization to secure a warranty for an amount not to exceed \$3,000. Aldersperson Paine seconded the motion.

The Mayor directed a roll call vote on amending the motion.

Aye: Sisson, Hollo, Newkirk, Paine, Street, Kellenberger.

Nay: None.

Absent: Gerl, Wright.

The vote to amend the motion carried.

The Mayor then directed a roll call vote on the motion as amended: A motion to approve the purchase of a used 2015 APS 100 generator with little over 4000 hours for \$43,000 from Altorfer Power, Springfield, IL and authorize the City Clerk to issue a check upon satisfactory delivery and to secure a warranty for an amount not to exceed \$3,000.

Aye: Sisson, Hollo, Newkirk, Paine, Street, Kellenberger.

Nay: None.

Absent: Gerl, Wright.

Motion carried.

**Sewer:**

Aldersperson Sisson made a motion, seconded by Aldersperson Paine to approve pay request #6 from Haier Plumbing, Inc., for \$16,183.26 for work completed on the Lake Sewer Project and authorize the City Clerk to issue a check.

The Mayor directed a roll call vote.

Aye: Sisson, Hollo, Newkirk, Paine, Street, Kellenberger.

Nay: None.

Absent: Gerl, Wright.

Motion carried.

**Police:**

Aldersperson Newkirk made a motion, seconded by Aldersperson Hollo to approve the establishment of a \$100 fee for any original sex offender registration and a \$100 fee for any sex offender registration renewal in accordance with Illinois Statute 730 ILCS 150/3(c)(6).

The Mayor directed a roll call vote.

Aye: Sisson, Hollo, Newkirk, Paine, Street, Kellenberger.

Nay: None.

Absent: Gerl, Wright.

Motion carried.

**Administration:**

Aldersperson Street made a motion, seconded by Aldersperson Kellenberger to approve an agreement with Zobrio to furnish a new City Hall server and server cabinet at a cost not to exceed \$15,420 and authorize the Mayor to sign the agreement.

The Mayor directed a roll call vote.

Aye: Sisson, Hollo, Newkirk, Paine, Street, Kellenberger.

Nay: None.

Absent: Gerl, Wright.

Motion carried.

Aldersperson Street made a motion, seconded by Aldersperson Hollo to approve an Ordinance adopting the Food Truck License and application for the City of Litchfield, Montgomery County, Illinois. Discussion was held which included defining a restaurant and the reasons for differentiating between in-county and out-of-county businesses. City Attorney Hantla explained that the City wishes to stay consistent with the guidelines and inspections required by the Montgomery County Health Department. Aldersperson Street expressed concern regarding the

restrictions on storage of the food truck and diminishing entrepreneurship. Alderperson Sisson moved to table the motion. Alderperson Street seconded the motion. The Mayor directed a roll call vote on tabling the motion.  
Aye: Sisson, Newkirk, Kellenberger.  
Nay: Hollo, Paine, Street.  
Absent: Gerl, Wright.  
Mayor Dougherty voted Aye.  
Motion to table carried.

Alderperson Street made a motion, seconded by Alderperson Newkirk to approve repairs for damage to 13059 Harrison Trail by MC Construction for \$5,800 and authorize the City Clerk to issue a check upon completion. The Mayor directed a roll call vote.  
Aye: Sisson, Hollo, Newkirk, Paine, Street, Kellenberger.  
Nay: None.  
Absent: Gerl, Wright.  
Motion carried.

Alderperson Street made a motion, seconded by Alderperson Hollo to approve a request from Ameren to close Edwards Street, from Madison to Jefferson, until June 2023 to allow for remediation work on the City Parking Lot at Madison and Jefferson. A representative from Ameren explained the remediation process. Discussion was held regarding the need for an agreement between the City and Ameren regarding any potential damages and condition of street and lot following the remediation. Alderperson Street amended the motion to include City Attorney approval of an agreement between the City and Ameren. Alderperson Hollo seconded the motion.

The Mayor directed a roll call vote on amending the motion.  
Aye: Sisson, Hollo, Newkirk, Paine, Street, Kellenberger.  
Nay: None.  
Absent: Gerl, Wright.  
Vote to amend the motion carried.

The Mayor then directed a vote on the amended motion: A motion to to approve a request from Ameren to close Edwards Street, from Madison to Jefferson, until June 2023 to allow for remediation work on the City Parking Lot at Madison and Jefferson contingent upon City Attorney approval of an agreement between the City and Ameren.  
Aye: Sisson, Hollo, Newkirk, Paine, Street, Kellenberger.  
Nay: None.  
Absent: Gerl, Wright.  
Motion carried.

**Fire:**

Alderperson Street made a motion, seconded by Alderperson Hollo to A motion to approve the purchase of 3 GETAC rugged laptop computers for all 3 ambulances, a HP255 Notebook computer for training, and a HP Business Desktop computer for the Main Station from Zobrio at a total cost of \$12,811 and authorize the City Clerk to issue payment upon successfully delivery. The Mayor directed a roll call vote.

Aye: Sisson, Hollo, Newkirk, Paine, Street, Kellenberger.  
Nay: None.  
Absent: Gerl, Wright.  
Motion carried.

**Executive Session:**

Aldersperson Newkirk made a motion, seconded by Aldersperson Sisson to Enter into Executive Session, as allowed under the Illinois Open Meetings Act, as found in Chapter 5 of the Illinois Compiled Statutes, Section 120, to address these certain and restricted items:

1. "The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body..." (5ILCS 120/2(2)(C)(1).
2. "The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired." (5ILCS 120/2(C)(5))

The Mayor directed a roll call vote.  
Aye: Sisson, Hollo, Newkirk, Paine, Street, Kellenberger.  
Nay: None.  
Absent: Gerl, Wright.  
Motion carried.

Executive Session was entered into at 7:27 p.m.

Aldersperson Newkirk made a motion, seconded by Aldersperson Sisson to return to open session at 7:59 p.m.

The Mayor directed a roll call vote.  
Aye: Sisson, Hollo, Newkirk, Paine, Street, Kellenberger.  
Nay: None.  
Absent: Gerl, Wright.  
Motion carried.

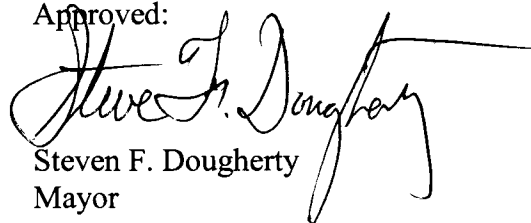
Having no further business, Aldersperson Street made a motion, seconded by Aldersperson Kellenberger to adjourn the regular meeting of the Litchfield City Council. The Mayor called for a voice vote, motion carried, and the regular meeting adjourned at 8:01 p.m.

Attest:



Carol E. Burke  
City Clerk

Approved:



Steven F. Dougherty  
Mayor