

City of Litchfield
120 E. Ryder, Litchfield, Illinois
Regular Meeting Minutes
July 6, 2023

Mayor Steven Dougherty called the Regular Meeting to order at 6:30 p.m. The Pledge of Allegiance was recited. Present on roll call were Alderpersons Marilyn Sisson, Dwayne Gerl, Sara Zumwalt, Josh Hughes, Cassidy Paine, Jacob Fleming, and Ray Kellenberger. Absent: Dan Newkirk. The Mayor declared that a quorum was present.

City Clerk Carol Burke swore in David Rogers as a captain for the fire department. Joshua Mayfield was also sworn in as a firefighter/EMT.

Other Business:

Alderman Fleming made a motion, seconded by Alderman Gerl, to accept the minutes from the June 15, 2023 meeting.

The Mayor directed a roll call vote.

Aye: Sisson, Gerl, Zumwalt, Hughes, Paine, Fleming, Kellenberger.

Nay: None.

Absent: Newkirk

Motion carried.

Alderman Gerl made a motion, seconded by Alderman Sisson to transfer funds from the city sales tax to the City's general fund to issue checks and authorize to pay the bills and process payroll.

The Mayor directed a roll call vote.

Aye: Sisson, Gerl, Zumwalt, Hughes, Paine, Fleming, Kellenberger.

Nay: None.

Absent: Newkirk

Motion carried.

Old Business:

None.

New Business:

Administration:

A long discussion took place regarding the use of golf carts on public roadways within city limits. Alderman Hughes raised several questions regarding liability, waivers, and limiting access on certain streets. City Attorney Michael McGinley provided answers and clarification. Licensing, permitting, and defining non-highway vehicles was also discussed.

Aldersperson Hughes then made a motion, seconded by Aldersperson Paine to table the issue of golf carts and any other non-highway vehicles indefinitely until after a non-binding referendum vote is taken on the issue.

Aye: Hughes, Paine, Fleming, Kellenberger.

Nay: Sisson, Gerl, Zumwalt.

Absent: Newkirk

Motion carried.

Lake:

Aldersperson Paine made a motion, seconded by Aldersperson Fleming to approve hiring a seasonal employee to fill in at the Lake Department, Marina One.

The Mayor directed a roll call vote.

Aye: Sisson, Gerl, Zumwalt, Hughes, Paine, Fleming, Kellenberger.

Nay: None.

Absent: Newkirk

Motion carried.

Aldersperson Paine made a motion, seconded by Aldersperson Zumwalt to approve an invoice from Blankenship Construction for the installation of 75 tons of rock shoulders along the new section of roadway on the 16th Avenue sediment basin project for \$5,895 and authorize the City Clerk to issue checks as work has been completed by contractors.

The Mayor directed a roll call vote.

Aye: Sisson, Gerl, Zumwalt, Hughes, Paine, Fleming, Kellenberger.

Nay: None.

Absent: Newkirk

Motion carried.

Aldersperson Paine made a motion, seconded by Aldersperson Kellenberger to approve pay request #3 from Blankenship Construction Co., for the amount of \$277,793.36 for work completed on the Lake Lou Yaeger 16th Avenue Sediment Dam and authorize the City Clerk to issue a check upon submittal of certified payroll.

The Mayor directed a roll call vote.

Aye: Sisson, Gerl, Zumwalt, Hughes, Paine, Fleming, Kellenberger.

Nay: None.

Absent: Newkirk

Motion carried.

Water:

Aldersperson Fleming made a motion, seconded by Aldersperson Sisson to authorize the Mayor to sign an agreement with A&D Electric to convert the Water Treatment Facility to LED lighting.

The Mayor directed a roll call vote.

Aye: Sisson, Gerl, Hughes, Paine, Fleming, Kellenberger.

Present: Zumwalt.

Nay: None.

Absent: Newkirk

Motion carried.

Wastewater:

Alderson Fleming made a motion, seconded by Alderson Gerl to approve the purchase of one PlantPro BOD₅ incubator from USA Bluebook for replacement of the existing BOD incubator for an amount not to exceed \$5,797.92 and authorize the City Clerk to issue payment upon successful delivery.

The Mayor directed a roll call vote.

Aye: Sisson, Gerl, Zumwalt, Hughes, Paine, Fleming, Kellenberger.

Nay: None.

Absent: Newkirk

Motion carried.

Alderson Fleming made a motion, seconded by Alderson Zumwalt to to approve the purchase of one Moyno progressive cavity pump from Vandevanter Engineering for replacement of the existing sludge press pump in an amount not to exceed \$10,403.59 and authorize the City Clerk to issue payment upon successful delivery.

The Mayor directed a roll call vote.

Aye: Sisson, Gerl, Zumwalt, Hughes, Paine, Fleming, Kellenberger.

Nay: None.

Absent: Newkirk

Motion carried.

Building/Planning/Zoning:

Alderson Kellenberger made a motion, seconded by Alderson Hughes to accept a Resolution approving a Special Use Permit for a short-term rental on property located at 504 S. Van Buren.

The Mayor directed a roll call vote.

Aye: Sisson, Gerl, Zumwalt, Hughes, Paine, Fleming, Kellenberger.

Nay: None.

Absent: Newkirk

Motion carried.

Economic Development:

Alderson Kellenberger made a motion, seconded by Alderson Sisson to approve the City of Litchfield Bicycle, Pedestrian, and Streetscape Plan for the IDOT Safe Routes to School Grant application.

The Mayor directed a roll call vote.

Aye: Sisson, Gerl, Zumwalt, Hughes, Paine, Fleming, Kellenberger.

Nay: None.

Absent: Newkirk

Motion carried.

Fire:

Alderson Hughes made a motion, seconded by Alderson Kellenberger to approve the enrollment of three Firefighter/EMT-Basics in Paramedic Class beginning August of 2023 for a

cost not to exceed \$25,000 and authorize the City Clerk to issue payment to Lincoln Land Community College on the employee's behalf.

The Mayor directed a roll call vote.

Aye: Sisson, Gerl, Zumwalt, Hughes, Paine, Fleming, Kellenberger.

Nay: None.

Absent: Newkirk

Motion carried.

Streets:

Aldersperson Gerl made a motion, seconded by Aldersperson Kellenberger to approve pay request #1 from Kamadulski Excavating Co., for \$278,241.56 for work completed on Sargent Street and authorize the City Clerk to issue a check upon submittal of certified payroll.

The Mayor directed a roll call vote.

Aye: Sisson, Gerl, Zumwalt, Hughes, Paine, Fleming, Kellenberger.

Nay: None.

Absent: Newkirk

Motion carried.

Executive Session

Aldersperson Sisson made a motion, seconded by Aldersperson Hughes, to Enter into Executive Session, as allowed under the Illinois Open Meetings Act, as found in Chapter 5 of the Illinois Compiled Statutes, Section 120, to address these certain and restricted items:

1. "Discussion of minutes of meeting lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06." (5ILCS 120/2(2)(C)(21))
2. "The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired." (5ILCS 120/2(C)(5))

The Mayor directed a roll call vote.

Aye: Sisson, Gerl, Zumwalt, Hughes, Paine, Fleming, Kellenberger.

Nay: None.

Absent: Newkirk

Motion carried.

Executive Session was entered into at 7:19 p.m.

Aldersperson Kellenberger made a motion, seconded by Aldersperson Gerl to return to open session at 7:37 p.m. The Mayor directed a roll call vote.

Aye: Sisson, Gerl, Zumwalt, Hughes, Paine, Fleming, Kellenberger.

Nay: None.

Absent: Newkirk

Motion carried.

New Business:

Aldersperson Zumwalt made a motion, seconded by Aldersperson Gerl to approve the Executive Session minutes from the June 15, 2023 meeting.

The Mayor directed a roll call vote.

Aye: Sisson, Gerl, Zumwalt, Hughes, Paine, Fleming, Kellenberger.

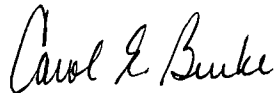
Nay: None.

Absent: Newkirk

Motion carried.

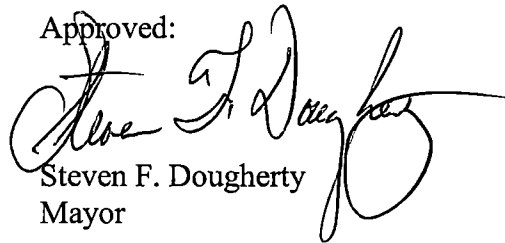
Having no further business, Aldersperson Kellenberger made a motion, seconded by Aldersperson Paine to adjourn the regular meeting of the Litchfield City Council. The Mayor called for a voice vote, motion carried, and the regular meeting adjourned at 7:38 p.m.

Attest:



Carol E. Burke
City Clerk

Approved:



Steven F. Dougherty
Mayor