

**City of Litchfield**  
**120 E. Ryder, Litchfield, Illinois**  
**Regular Meeting Minutes**  
**June 1, 2023**

**Regular Meeting Minutes**

Mayor Steven Dougherty called the Regular Meeting to order at 6:30 p.m. The Pledge of Allegiance was recited. Present on roll call were Alderpersons Marilyn Sisson, Dwayne Gerl, Dan Newkirk, Sara Zumwalt, Cassidy Paine, Jacob Fleming, and Ray Kellenberger. Absent: Josh Hughes. The Mayor declared that a quorum was present.

**Appointment:**

Police Chief Kenny Ryker swore in the newest member of the Litchfield Police Department, Tyler Hughes.

Deputy Clerk Connie Joyce swore in Ward-2 Alderperson, Dan Newkirk.

**Other Business:**

Alderperson Fleming made a motion, seconded by Alderperson Gerl, to accept the minutes from the May 18, 2023 meeting.

The Mayor directed a roll call vote.

Aye: Sisson, Gerl, Newkirk, Zumwalt, Paine, Fleming, Kellenberger.

Nay: None.

Absent: Hughes

Motion carried.

Alderperson Ray Kellenberger made a motion seconded by Alderperson Sisson to direct the City Clerk to transfer funds from the city sales tax to the City's general fund to issue checks and authorize to pay the bills and process payroll.

The Mayor directed a roll call vote.

Aye: Sisson, Gerl, Newkirk, Zumwalt, Paine, Fleming, Kellenberger.

Nay: None.

Absent: Hughes

Motion carried.

**Old Business:** None

**New Business:**

**Sewer:**

Alderperson Fleming shared a letter from the Litchfield School District seeking to waive the sewer charges at 127 W. St. John St., (Litchfield Elementary School) beginning May 23, 2023 through July 4, 2023 for the watering of newly installed sod. No action was taken.

**Police:**

Aldersperson Sisson made a motion seconded by Aldersperson Gerl to approve the purchase of a Cellebrite digital download device, annual subscription, and online training package from Cellebrite for \$22,910.

The Mayor directed a roll call vote.

Aye: Sisson, Gerl, Newkirk, Zumwalt, Paine, Fleming, Kellenberger.

Nay: None.

Absent: Hughes

Motion carried.

**Police:**

Aldersperson Sisson made a motion seconded by Aldersperson Paine to approve the purchase of four Panasonic Toughbook FZ-55 laptops and 13 docking and charging stations from CDS Technologies for \$23,850.

The Mayor directed a roll call vote.

Aye: Sisson, Gerl, Newkirk, Zumwalt, Paine, Fleming, Kellenberger.

Nay: None.

Absent: Hughes

Motion carried.

**Police:**

Aldersperson Sisson made a motion seconded by Aldersperson Newkirk to approve an addendum to an Intergovernmental Agreement between the City of Litchfield and Montgomery County, Illinois for Police Radio and Telephone Services for the period between June 1, 2023 through November 30, 2023.

The Mayor directed a roll call vote.

Aye: Sisson, Gerl, Newkirk, Zumwalt, Paine, Fleming, Kellenberger.

Nay: None.

Absent: Hughes

Motion carried.

**Fire:**

Aldersperson Paine made a motion seconded by Aldersperson Gerl to approve the purchase of a Simulaid Smart Stat Basic Minikin with iPad control for \$15,332.85 from Emergency Medical Products and authorize the City Clerk to issue payment upon satisfactory delivery.

The Mayor directed a roll call vote.

Aye: Sisson, Gerl, Newkirk, Zumwalt, Paine, Fleming, Kellenberger.

Nay: None.

Absent: Hughes

Motion carried.

Aldersperson Zumwalt made a motion seconded by Aldersperson Fleming to approve the purchase of two VP-8000 Kenwood Portable Fire Radios for \$7,540 from Global Technical Systems and authorize the City Clerk to issue payment upon satisfactory delivery.

The Mayor directed a roll call vote.

Aye: Sisson, Gerl, Newkirk, Zumwalt, Paine, Fleming, Kellenberger.

Nay: None.

Absent: Hughes

Motion carried.

**Economic Development:**

Aldersperson Kellenberger made a motion seconded by Aldersperson Gerl to amend the Downtown Redevelopment Façade Grant Program by adopting the proposed guidelines and application.

The Mayor directed a roll call vote.

Aye: Sisson, Gerl, Newkirk, Zumwalt, Paine, Fleming, Kellenberger.

Nay: None.

Absent: Hughes

Motion carried.

Aldersperson Kellenberger opened the discussion regarding possible action for engineering services with HMG Engineering, Inc., for Federal Grant. Aldersperson Kellenberger then made a motion seconded by Aldersperson Dan Newkirk to proceed.

The Mayor directed a roll call vote.

Aye: Sisson, Gerl, Newkirk, Zumwalt, Paine, Fleming, Kellenberger.

Nay: None.

Absent: Hughes

Motion carried.

**Lake:**

Aldersperson Newkirk made a motion seconded by Aldersperson Zumwalt to approve pay request #2 from Blankenship Construction Co., for \$142,260.30 for work done on the Lake Lou Yaeger 16<sup>th</sup> Ave. Sediment Dam and authorize the City Clerk to issue a check upon submittal of certified payroll.

The Mayor directed a roll call vote.

Aye: Sisson, Gerl, Newkirk, Zumwalt, Paine, Fleming, Kellenberger.

Nay: None.

Absent: Hughes

Motion carried.

**Executive Session**

Aldersperson Fleming made a motion, seconded by Aldersperson Sisson, to Enter into Executive Session, as allowed under the Illinois Open Meetings Act, as found in Chapter 5 of the Illinois Compiled Statutes, Section 120, to address these certain and restricted items:

1. "The setting of a price for sale or lease of property owned by the public body." (5ILCS 20/2(2)(6))
2. "Discussion of minutes of meeting lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. (5ILCS 120/2(2)(C)(21))
3. "Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees." (5ILCS 120/2(C)(2))

The Mayor directed a roll call vote.

Aye: Sisson, Gerl, Newkirk, Zumwalt, Paine, Fleming, Kellenberger.

Nay: None.

Absent: Hughes

Motion carried.

Executive Session was entered into at 6:50 p.m.

Aldersperson Zumwalt made a motion, seconded by Aldersperson Paine to return to open session at 7:25 p.m. The Mayor directed a roll call vote.

Aye: Sisson, Gerl, Newkirk, Zumwalt, Paine, Fleming, Kellenberger.

Nay: None.

Absent: Hughes

Motion carried.

**New Business:**

Aldersperson Fleming made a motion, seconded by Aldersperson Gerl to approve the Executive Session minutes from the May 18, 2023 meeting.

The Mayor directed a roll call vote.

Aye: Sisson, Gerl, Newkirk, Zumwalt, Paine, Fleming, Kellenberger.

Nay: None.

Absent: Hughes

Motion carried.

Having no further business, Aldersperson Zumwalt made a motion, seconded by Aldersperson Paine to adjourn the regular meeting of the Litchfield City Council. The Mayor called for a voice vote, motion carried, and the regular meeting adjourned at 7:27 p.m.

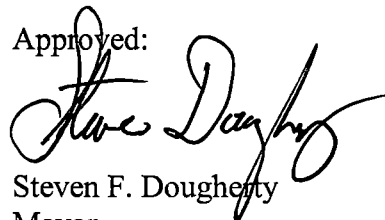
Submitted by: Connie Joyce

Attest:



Carol E. Burke  
City Clerk

Approved:



Steven F. Dougherty  
Mayor