

City of Litchfield
120 E. Ryder, Litchfield, Illinois
Public Hearing/Regular Meeting Minutes
April 6, 2023

Public Hearing

Mayor Steven Dougherty called the Public Hearing to order at 6:15 p.m. and turned the meeting over to Budget Officer Jereme Zook of Kerber, Eck and Braeckel. Mr. Zook made a few comments regarding the MFT account then asked for questions or comments. Having none, Mayor Dougherty adjourned the Public Hearing at 6:20 p.m.

Regular Meeting

Mayor Steven Dougherty called the Regular Meeting to order at 6:30 p.m. The Pledge of Allegiance was recited. Present on roll call were Alderpersons Dwayne Gerl, Marilyn Sisson, Dave Hollo, Dan Newkirk, Kassidy Paine, Timothy Wright, Woodrow Street and Ray Kellenberger. The Mayor declared that a quorum was present.

Recognition:

Interim Fire Chief Adam Pennock introduced the newest member of the fire department – Christopher Bierworth. The swearing in ceremony by City Clerk Carol Burke followed.

Appointment:

Aldersperson Street made a motion, seconded by Aldersperson Kellenberger to appoint Mike James to the Litchfield Area Ambulance Special Service Board.

The Mayor directed a roll call vote.

Aye: Gerl, Sisson, Hollo, Newkirk, Paine, Wright, Street, Kellenberger.

Nay: None.

Motion carried.

Other Business:

Aldersperson Gerl made a motion, seconded by Aldersperson Street to accept the minutes from the March 16, 2023 meeting.

The Mayor directed a roll call vote.

Aye: Gerl, Sisson, Hollo, Newkirk, Paine, Wright, Street, Kellenberger.

Nay: None.

Motion carried.

Aldersperson Street made a motion, seconded by Aldersperson Newkirk to transfer funds from the city sales tax to the City's general fund to issue checks and authorize to pay the bills and process payroll.

The Mayor directed a roll call vote.

Aye: Gerl, Sisson, Hollo, Newkirk, Paine, Wright, Street, Kellenberger.

Nay: None.

Motion carried.

New Business:

Finance:

Alderson Gerl made a motion, seconded by Alderson Street to approve an Ordinance adopting the annual budget for the City of Litchfield for the fiscal year May 1, 2023 to April 30, 2024.

The Mayor directed a roll call vote.

Aye: Gerl, Sisson, Hollo, Newkirk, Paine, Wright, Street, Kellenberger.

Nay: None.

Motion carried.

Wastewater Treatment:

Alderson Gerl made a motion, seconded by Alderson Paine to approve payment to St. Jacob Engineering for parts, materials, and labor to replace the Wastewater Treatment Facility's SCADA system alarm auto-dialer in the amount not to exceed \$9,999 and authorize the City Clerk to issue a check.

The Mayor directed a roll call vote.

Aye: Gerl, Sisson, Hollo, Newkirk, Paine, Wright, Street, Kellenberger.

Nay: None.

Motion carried.

Administration:

Alderson Street made a motion, seconded by Alderson Paine to approve the renewal of health insurance for the City employees effective May 1, 2023 to April 30, 2024, with Blue Cross/Blue Shield through Dimond Brothers Insurance. Shannon Hall to present renewal rates at the Council meeting.

The Mayor directed a roll call vote.

Aye: Gerl, Sisson, Hollo, Newkirk, Paine, Wright, Street, Kellenberger.

Nay: None.

Motion carried.

Alderson Street made a motion, seconded by Alderson Kellenberger to approve an Ordinance for the renewal with the accounting firm Kerber, Eck & Braeckel – Jereme Zook, as the Budget Officer for the 2023/2024 fiscal year as outlined in the original ordinance 2509 "Adoption of a Budget Officer" and authorize the Mayor to sign the engagement letter.

The Mayor directed a roll call vote.

Aye: Gerl, Sisson, Hollo, Newkirk, Paine, Wright, Street, Kellenberger.

Nay: None.

Motion carried.

Lake:

Alderson Hollo made a motion, seconded by Alderson Sisson to approve the purchase of a 6,600-pound vertical boat lift and installation from JLS Marine, Inc., for an amount not to exceed \$10,156 and authorize the city clerk to issue a check upon satisfactory completion.

The Mayor directed a roll call vote.

Aye: Gerl, Sisson, Hollo, Newkirk, Paine, Wright, Street, Kellenberger.

Nay: None.

Motion carried.

Economic Development:

Aldersperson Kellenberger made a motion, seconded by Aldersperson Street to approve a proposal for services from DJ Howard & Associates for an appraisal of a parcel of land between Corvette Drive and Ohren Lane, Tract 1 and Tract 2 commonly known as the Route 66 Sports Complex for a fee of \$4,400 and authorize the City Clerk to issue a check upon completion of work.

The Mayor directed a roll call vote.

Aye: Gerl, Sisson, Hollo, Newkirk, Paine, Wright, Street, Kellenberger.

Nay: None.

Motion carried.

Aldersperson Kellenberger made a motion, seconded by Aldersperson Wright to approve a proposal for services from WRF Engineers for final electrical design at the Route 66 Crossing Sports Complex Park, for an amount not to exceed \$4,000 and authorize the City Clerk to issue a check upon completion.

The Mayor directed a roll call vote.

Aye: Gerl, Sisson, Hollo, Newkirk, Paine, Wright, Street, Kellenberger.

Nay: None.

Motion carried.

Aldersperson Kellenberger made a motion, seconded by Aldersperson Hollo to approve submittal of the Illinois Department of Commerce and Economic Opportunity Community Development Block Grant for replacement of water and sewer mains with complete road repair on Jackson St., from Sargent to Tyler Ave., along with a Resolution of Support and Commitment of Local Funds and authorize the Mayor and City Clerk to sign the agreements.

The Mayor directed a roll call vote.

Aye: Gerl, Sisson, Hollo, Newkirk, Paine, Wright, Street, Kellenberger.

Nay: None.

Motion carried.

Aldersperson Kellenberger made a motion, seconded by Aldersperson Gerl to approve the bid for road improvements for Sargent St., from Jackson to Clinton (BNSF Railway); Jefferson St., from Sargent to Edwards and the west portion of St. John St., between State and Jefferson to the low bidder, Kamadulski Excavating for \$1,582,558.40 and authorize the City Clerk to issue checks as work is completed and pay requests are approved.

The Mayor directed a roll call vote.

Aye: Gerl, Sisson, Hollo, Newkirk, Paine, Wright, Street, Kellenberger.

Nay: None.

Motion carried.

Water:

Aldersperson Wright made a motion, seconded by Aldersperson Kellenberger to spend up to \$2,501.50 to have one of the filter turbidimeters factory rebuilt by Hach Company.

The Mayor directed a roll call vote.

Aye: Gerl, Sisson, Hollo, Newkirk, Paine, Wright, Street, Kellenberger.

Nay: None.

Motion carried.

Aldersperson Wright made a motion, seconded by Aldersperson Paine to award bids of water treatment chemicals based upon the bid opening from April 15, 2023:

- Liquid Lime to Mississippi Lime
- Carbon to Carb Pure
- Both polymers to Cedar Chem
- Liquid Alum to USALCO
- Chlorine, ammonia, bisulfite, and hypochlorite to Brenntag
- Permanganate and citric acid to Hawkins
- Hfs, caustic and softener salt to Chemstream

The Mayor directed a roll call vote.

Aye: Gerl, Sisson, Hollo, Newkirk, Paine, Wright, Street, Kellenberger.

Nay: None.

Motion carried.

Police:

Aldersperson Sisson made a motion, seconded by Aldersperson Wright to approve a conditional offer of employment to two individuals identified as the top candidates by the Police and Fire Commission to fill a vacancy within the Police Department.

The Mayor directed a roll call vote.

Aye: Gerl, Sisson, Hollo, Newkirk, Paine, Wright, Street, Kellenberger.

Nay: None.

Motion carried.

Aldersperson Newkirk made a motion, seconded by Aldersperson Hollo to Enter into Executive Session, as allowed under the Illinois Open Meetings Act, as found in Chapter 5 of the Illinois Compiled Statutes, Section 120, to address these certain and restricted items:

“The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body...” (5ILCS 120/2(2)(C)(1).

“Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.” (5ILCS 120/2(C)(2))

“The setting of a price for sale or lease of property owned by the public body.” (5ILCS 120/2(2)(6)

“Discussion of minutes of meeting lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. (5ILCS 120/2(2)(C)(21)

The Mayor directed a roll call vote.

Aye: Gerl, Sisson, Hollo, Newkirk, Paine, Wright, Kellenberger.

Nay: Street.

Motion carried.

Executive Session was entered into at 6:56 p.m.

Aldersperson Kellenberger made a motion, seconded by Aldersperson Street to return to regular session at 8:20 p.m.

The Mayor directed a roll call vote.

Aye: Gerl, Sisson, Hollo, Newkirk, Paine, Wright, Street, Kellenberger.

Nay: None.
Motion carried.

New Business:

Aldersperson Newkirk made a motion, seconded by Aldersperson Kellenberger to accept the bid of \$1,500 for the property located at 408 S Van Buren.

The Mayor directed a roll call vote.

Aye: Gerl, Sisson, Hollo, Newkirk, Paine, Wright, Street, Kellenberger.

Nay: None.

Motion carried.

Aldersperson Street made a motion, seconded by Aldersperson Hollo to approve the January 5 and 19, February 2 and 16 Executive Session minutes.

The Mayor directed a roll call vote.

Aye: Gerl, Sisson, Hollo, Newkirk, Paine, Wright, Street, Kellenberger.

Nay: None.

Motion carried.

Aldersperson Sisson made a motion, seconded by Aldersperson Kellenberger to approve a Collective Bargaining Agreement between the City of Litchfield and the Illinois Fraternal Order of Police Labor Council.

The Mayor directed a roll call vote.

Aye: Gerl, Sisson, Hollo, Newkirk, Paine, Wright, Street, Kellenberger.

Nay: None.

Motion carried.

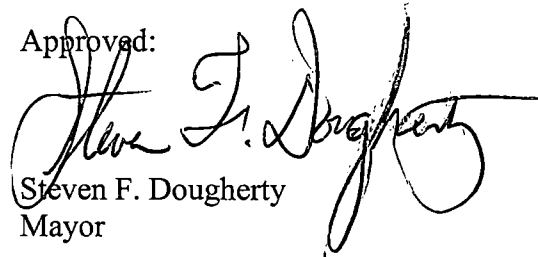
Having no further business, Aldersperson Street made a motion, seconded by Aldersperson Gerl to adjourn the regular meeting of the Litchfield City Council. The Mayor called for a voice vote, motion carried, and the regular meeting adjourned at 8:25 p.m.

Attest:



Carol E. Burke
City Clerk

Approved:



Steven F. Dougherty
Mayor