

**City of Litchfield**  
**City Council Meeting Agenda**  
City Hall  
July 20, 2023  
6:30 p.m.

Call Meeting to Order  
Pledge to Flag  
Roll Call  
Recognition of Visitors and Special Guests:  
Public Participation Applicant Comments:

**Other Business:**

1. A motion to accept the minutes from the July 6, 2023 meeting.
2. A motion to direct the City Clerk to transfer funds from the city sales tax to the City's general fund to issue checks and authorize to pay the bills and process payroll. To be passed only at the first monthly City Council meeting.

**Old Business**

No Old Business.

**New Business:**

1. Streets – Dwayne Gerl – A motion to approve the purchase of a four-wheel drive 2022 F350 Extended Cab single read wheel with service body truck via State Bid from Morrow Brothers Ford Inc., of Greenfield for the amount not to exceed \$64,375 and authorize the City Clerk to issue a check upon satisfactory delivery.
2. Building and Grounds – Sara Zumwalt – A motion to approve the bid price from RCS Construction of East Alton, to install a concrete area of 64' X 68' with a fence for two Pickleball courts at Madison Park for an amount of \$106,528 and authorize the City Clerk to issue payment upon satisfactory completion of the project.
3. Fire – Josh Hughes – A motion to approve the enrollment of Joshua Mayfield in the Basic Operations Firefighter academy at the Illinois Fire Service Institute for \$5,200.
4. Lake – Dan Newkirk – A motion to approve a proposal from Crawford, Murphy & Tilly for the amount not to exceed \$9,900 to apply to the IEPA on behalf of the City for a Section 319 Grant for additional shoreline protection for Lake Yaeger and authorize the Mayor to sign the agreement.
5. Administration – Dan Newkirk – A motion to approve a contract with Foster & Foster Actuaries to prepare actuarial reports for the Police and Firefighter Pension Funds that

are in compliance with GASB 67 and 68 reporting for an amount not to exceed \$7,150 (\$3,575 per Plan).

6. Administration – Dan Newkirk – A motion to approve a Resolution to appoint Breann Vazquez as authorized agent for the Illinois Municipal Retirement Fund for the City of Litchfield.
7. Police – Marilyn Sisson – A motion to approve an Ordinance amending City Chapter 71: Rules of Operation, Right-of-Way, to add specific one-way streets. Specific one way street shall include: St. John Street, from Jefferson Street to State Street, will be a one-way street going from west to east.
8. Police – Marilyn Sisson – A motion to approve an Ordinance amending City Code Chapter 77: Parking Schedules, Schedule I, No Parking Zones. Specifically, no parking on either side of Sargent St., from State St., west to Jefferson. No parking on either side of Jefferson St., from Sargent St. north to Edwards St. No parking on either side of St. John St., from Jefferson St. to State St., and No parking on the west side of State St., from Sargent St. to 440’ north of Sargent St.
9. Police – Marilyn Sisson – A motion to approve an Ordinance amending City Code Chapter 74: Pedestrians, Adding Section 74.04 Designated Crosswalks. Specifically, designated crosswalks at State St. and Sargent St., the north crosswalk. Designated Crosswalk at Jefferson St. and St. John St, the south crosswalk.
10. Police – Marilyn Sisson – A motion to approve the purchase of four V300 Body Camera Systems, Transfer Station and Cloud Storage for five years through Motorola Solutions for \$38,871.

### **Executive Session**

A Motion to Enter into Executive Session, as allowed under the Illinois Open Meetings Act, as found in Chapter 5 of the Illinois Compiled Statutes, Section 120, to address these certain and restricted items:

1. “The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body...” (5ILCS 120/2(2)(C)(1).
2. “Discussion of minutes of meeting lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.” (5ILCS 120/2(2)(C)(21)

### **New Business:**

1. A motion to approve the Executive Session minutes of the July 6, 2023 meeting
2. A motion to move the Public Works Project Coordinator to a full-time position.