

**City of Litchfield
City Council Meeting Agenda
City Hall
January 6, 2026
6:30 p.m.**

Call Meeting to Order
Pledge to Flag
Roll Call
Recognition of Visitors and Special Guests
City Report
Public Participation
Appointments:

Other Business:

1. A motion to accept the regular meeting minutes from the December 18, 2025 meeting.
2. A motion to approve the expenditure report and payroll report for the current period.

Old Business:

New Business:

1. Water Department - Bob Garcia - A motion to accept a bid from Illini Environmental LLC for chemical containment pit cleaning at the water treatment plant for an amount not to exceed \$6,453.80.
2. Administration - Josh Hughes - A motion to amend Section 71.02 of the Municipal Code of Ordinances to include Kirkham Street from Monroe Street to Jackson Street as a one-way street.

Executive Session

A Motion to Enter into Executive Session, as allowed under the Illinois Open Meetings Act, as found in Chapter 5 of the Illinois Compiled Statutes, Section 120, to address these certain and restricted items:

1. "Discussion of minutes of meeting lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06." (5ILCS 120/2(2)(C)(21)
2. "The setting of a price for sale or lease of property owned by the public body." (5ILCS 120/2(2)(6)

3. “The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.”
(5ILCS 120/2(C)(5))
4. “The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body...” (5ILCS 120/2(2)(C)(1))

New Business

1. A motion to approve the Executive Session minutes from October 16, 2025 and December 18, 2025.

Adjournment

City of Litchfield
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Agenda Item: A motion to accept a bid from Illini Environmental LLC for chemical containment pit cleaning at the water treatment plant for an amount not to exceed \$6,453.80.

Background: The chemical containment pits at the water treatment facility need to be thoroughly cleaned. Six bids were received and Illini Environmental LLC was the low bidder.

Financial Impact: Funds are not budgeted and will come from the water enterprise fund.

Recommendation: The Interim Water Superintendent, Public Works Coordinator, and City Administrator recommend a motion to accept a bid from Illini Environmental LLC for chemical pit containment cleaning at the water treatment plant for an amount not to exceed \$6,453.80.

BID OPENING: MAY 28, 2024 AT 2:00 PM

12/23/2025

2:00 P.M.

RFP# 25-013

**For: CHEMICAL PIT CONTAINMENT CLEANING
WATER TREATMENT PLANT**

DATE REC'D:	TIME RECEIVED:	BIDDER:	BID AMOUNT
12/19/2025	2:48 PM	E-ENVIRONMENTAL SOLUTIONS EFFINGHAM, IL	\$28,951.22
12/21/2025	9:41 AM	ENVIRONMENTAL STL EAST CARONDELET, IL	\$19,949.85
12/23/2025	9:06 AM	MIDWEST SERVICE GROUP ST. PETERS, MO	\$35,000.00 LUMP \$21,000.00 NON-HAZ
12/23/2025	8:00 AM	ILLINI ENVIROMENTAL LLC CASEYVILLE, IL	\$6,453.80
12/23/2025	9:00 AM	ENVIROSERVE INC DECATUR, IL (SANDY, UT)	\$36,963.22
12/23/2025	9:30 AM	CLEAN HARBORS NORWELL, MA	\$12,287.23

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Agenda Item: A motion to amend Section 71.02 of the Municipal Code of Ordinances to include Kirkham Street from Monroe Street to Jackson Street as a one-way street.

Background: USPS has declined re-installation of the drop boxes on Monroe Street due to the many accidents through the years damaging the units beyond repair.

They are requesting the city pour a concrete pad at the southern boulevard on Kirkham Street for relocation of a single drop box. They also request Kirkham Street to become one way traffic from Jackson to Monroe Streets. Traffic would flow from East to West, allowing driver side entry to the box.

The current curb surrounding the prior drop boxes on Monroe Street will require removal and road repair by the City.

Signage for one way traffic will be included in this project.

Financial Impact: Funds are not currently budgeted. We estimate the new pad to cost approximately \$3,000.

Recommendation: The post office has requested a motion to amend Section 71.02 of the Municipal Code of Ordinances to include Kirkham Street from Monroe Street to Jackson Street as a one-way street.