

City of Litchfield
City Council Meeting Agenda
City Hall
November 2, 2023
6:30 p.m.

Call Meeting to Order

Pledge to Flag

Roll Call

Recognition of Visitors and Special Guests:

- Mayor Dougherty to issue Proclamation to Christopher Handsby recognizing his retirement from the Litchfield Fire Department
- American Police Hall of Fame Awards presented to Brian Reid and Shane Grammer

Mayor's Report:

Public Participation Applicant Comments:

Appointments:

Other Business:

1. A motion to accept the minutes from the October 19, 2023 meeting.
2. A motion to direct the City Clerk to transfer funds from the city sales tax to the City's general fund to issue checks and authorize to pay the bills and process payroll.

Old Business

No Old Business.

New Business:

1. Economic Development – Ray Kellenberger – A motion to approve the Downtown Façade Grant application submitted by Jessica Vickery of Chapps, for the property located at 119 W. Edwards, for an amount not to exceed \$5,064, contingent upon the Building Department granting final approval of materials used and work completed and authorize the City Clerk to issue a check.
2. Economic Development – Ray Kellenberger – A motion to approve a proposal for application assistance and management of the CDBG Housing Grant, if awarded, with PSC Civil Engineers and Land Surveyors.
3. Wastewater Treatment – Jake Fleming – A motion to approve a Resolution approving and authorizing the execution of a professional services agreement with Crawford, Murphy and Tilley Engineers for a Facility Capital Improvement Plan for upgrades to the Wastewater Treatment Facility for an amount not to exceed \$75,000.

4. Water Treatment – Jake Fleming – A motion to approve a Resolution waiving competitive bidding and approving and authorizing the execution of an agreement with Johnson Controls to repair the damaged fire protection, CCTV system and electronic door lock controls for an amount not to exceed \$39,670.
5. Water – Jake Fleming – A motion to approve a Resolution waiving competitive bidding and approving and authorizing the execution of an agreement with Schindler to repair the Water Plant Elevator for an amount not to exceed \$31,976.87.
6. Water – Jake Fleming – A motion to approve the purchase of materials to install an 8” water main along North Harrison Trail to Beach House Trail from Core & Main for amount not to exceed \$46,562.
7. Police – Marilyn Sisson – A motion to approve an Ordinance amending Chapter 90: Animals, General Provision of the Municipal Code.
8. Administration – Dan Newkirk – A motion to approve the 2024 regular meeting dates of the City Council of the City of Litchfield, Montgomery County, Illinois, and the Holiday schedule.
9. Lake – Dan Newkirk – A motion to approve a proposal from Blankenship Construction to repair existing berm #3 at Bishop’s Cove for an amount not to exceed \$19,685.
10. Streets – Dwayne Gerl – A motion to approve a Resolution to authorize an agreement with Rooters Asphalt to make emergency road repairs on Sargent Street for an amount not to exceed \$52,600.

Executive Session

A Motion to Enter into Executive Session, as allowed under the Illinois Open Meetings Act, as found in Chapter 5 of the Illinois Compiled Statutes, Section 120, to address these certain and restricted items:

1. The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.” (5ILCS 120/2(C)(5))
2. “The setting of a price for sale or lease of property owned by the public body.” (5ILCS 120/2(2)(6))
3. “Discussion of minutes of meeting lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. (5ILCS 120/2(2)(C)(21))

New Business:

1. A motion to approve the Executive Session minutes of the September 7, 2023 and October 5, 2023 minutes.
2. A motion to approve a Resolution Regarding the Release of Executive Session Minutes.
3. A motion to approve a bid for the property located at 213 N Lincoln.
4. A motion to approve a bid for the property located at 717 S. Franklin.

10-27-23