

City of Litchfield
City Council Meeting Agenda
City Hall
September 7, 2023
6:30 p.m.

Call Meeting to Order

Pledge to Flag

Roll Call

Recognition of Visitors and Special Guests:

Mayor's Report:

Public Participation Applicant Comments: Montgomery County Housing Authority – Request for permanent waiver of water and sewer flat fees for the Brown Shoe Loft Apartments.

Other Business:

1. A motion to accept the minutes from the August 17, 2023 meeting.
2. A motion to direct the City Clerk to transfer funds from the city sales tax to the City's general fund to issue checks and authorize to pay the bills and process payroll.

Old Business

No Old Business.

New Business:

1. Lake – Dan Newkirk – A motion to approve the purchase of Largemouth Bass from Seven Springs Fisheries, Inc., at a cost of \$2.00 per fish plus delivery charges for a total not to exceed \$5,370.
2. Lake – Dan Newkirk – A motion to approve final pay request #4 from Blankenship Construction Co., for the amount of \$32,378.85 for work done on the Lake Lou Yaeger 16th Avenue Sediment Dam.
2. Administration – Dan Newkirk – A motion to approve a Resolution waiving customary bidding procedures and authorizing the purchase of services from Civic Plus A./K/A Municode.
3. Administration – Dan Newkirk – A motion to approve an Ordinance amending the City of Litchfield Municipal Code, Title V: Public Works, Chapter 52: Water, Section 52.16 Water Systems Described.
4. Administration – Dan Newkirk – A motion to approve contracting Mike Klaves to fill the State Street and Union Avenue planters and the beautification project for the fall/holiday season for an amount not to exceed \$10,000.

5. Building and Grounds – Sara Zumwalt – A motion to approve a proposal of \$4,385 from D&M Electric to install RAB lighting for two Pickleball Courts at Madison Park.
6. Building and Zoning – Ray Kellenberger – A motion to approve an Ordinance declaring real property of the City of Litchfield surplus and authorize its sale pursuant to 65 ILCS 5/11-76-1 and 65 ILCS 5/11-76-2, specifically one parcel at 213 N. Lincoln, one parcel at 612 N. Jefferson and one parcel at 717 S. Franklin.
7. Water – Jake Fleming – A motion to approve a Resolution waiving competitive bidding requirements and approving and authorizing the execution of an agreement with Durkin to provide SCADA services for the Water Department.
8. Police – Marilyn Sisson – A motion to approve the purchase of a HP Z2 G9 Workstation PC for the Investigator’s Office from Zobrio for \$3,175.
9. Police – Marilyn Sisson – A motion to approve a memorandum of understanding regarding data sharing with the U.S. Department of Justice, Drug Enforcement Administration.
10. Streets – Dwayne Gerl – A motion to accept a bid from Kinney Contractors, Inc., for pressure washing and sealing of decorative cement within the downtown streetscape as advertised for an amount not to exceed \$58,800.
11. Streets – Dwayne Gerl – A motion to approve pay request #1 from Kamadulski Excavating Co., for the amount of \$142,578.58 for work completed on St. John Street.
12. Streets – Dwayne Gerl – A motion to approve pay request #2 from Kamadulski Excavating Co., for the amount of \$704,380.63 for work completed on Sargent Street.
13. Streets – Dwyne Gerl – A motion to approve emergency repair work on a 2012 International Work Star dump truck from Rush Truck Centers of Springfield, IL for \$6,153.08.
14. Streets – Dwayne Gerl – A motion to accept a bid from Rooters Asphalt for replacing the asphalt surface on Edwards St., from Madison to State and on Madison St., from Edwards to the Moose driveway on the northbound lane and replacing a 12’ section of curb along with new pavement markings for an amount not to exceed \$59,750.
15. Fire – Josh Hughes – A motion to approve a Resolution to accept the bid from Municipal Emergency Services Scott for 20 self-contained breathing apparatus with buddy breathers, 40 quick connect bottles, and 20 masks for \$179,700.

Executive Session

A Motion to Enter into Executive Session, as allowed under the Illinois Open Meetings Act, as found in Chapter 5 of the Illinois Compiled Statutes, Section 120, to address these certain and restricted items:

1. “The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.”
(5ILCS 120/2(C)(5))
2. “Discussion of minutes of meeting lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. (5ILCS 120/2(2)(C)(21))

New Business:

1. A motion to approve the Executive Session minutes of the August 3, 2023 meeting.

Adjournment

9-5-23