

**City Council Meeting Agenda**  
**Litchfield City Hall**  
**August 5, 2021**  
**6:30 p.m.**

In light of the current COVID-19 public health emergency, this meeting is open to the public and can access the meeting by connecting online at <https://us02web.zoom.us/j/85031774220> or call the following to participate by phone 1-312-626-6799, Meeting ID: 850 3177 4220.

**Call Meeting to Order**

**Pledge to Flag**

**Roll Call**

**Recognition of Visitors and Special Guests:**

**Appointment:** Appointment of Brooke Steinmann to the Tourism Board. Term to expire: May 2024

**Public Participation Applicant Comments:**

**Other Business:**

1. \*\*\*A motion to accept the minutes from the July 15, 2021 meeting.
2. **\*\* to be passed only at the first monthly City Council meeting.** A motion to direct the City Clerk to transfer funds from the city sales tax to the City's general fund to issue checks and authorize to pay the bills and process payroll.

**Old Business**

No Old Business

**New Business:**

1. **Wastewater Treatment Facility– Dwayne Gerl** – A motion to approve the purchase of a 50 HP Variable Frequency Drive and installation for Primary Pump #2 at the Litchfield Wastewater Treatment Facility. The amount is not to exceed \$5,410 and to authorize the City Clerk to issue a check upon satisfactory completion.
2. **City Clerk – Dwayne Gerl** – A motion to approve a Resolution establishing a \$25.00 returned check fee charge per transaction for checks rejected by the receiving bank.
3. **Wastewater Treatment – Dwayne Gerl** – A motion to approve a bid from Haier Heating and Plumbing for the amount of \$1,461,643.00 for the installation of a new Lake Sewer, force main and lift station to replace the current lake lagoon and authorize the Mayor to sign the contract contingent on engineer's approval.
4. **Administration – Woodrow Street** – A motion to direct the City Attorney to release the liens on property 1003 N. Illinois and 1501 N. Harrison.

5. **Fire – Woodrow Street** – A motion to authorize the purchase of ten (10) truck tires for Tower Ladder 803 at a cost of \$7,182.70, to include the tires, installation labor, and scrap EPA fees from Taylor Tire & Auto, Inc., and authorize the City Clerk to issue a check upon satisfactory completion.
6. **Police – Tim Wright** – A motion to approve an intergovernmental Agreement between the City of Litchfield and Montgomery County Illinois for Police Radio and Telephone Services for the 2021-2023 Fiscal Year.
7. **Building/Zoning – Ray Kellenberger** – a) A motion to approve an Ordinance partnering with ProChamps Company regarding restriction of vacant and foreclosed properties within City limits.  
  
b) A motion to approve an agreement between the City of Litchfield and Property Registration Champions, LLC (dba ProChamps) for property registration of vacant and foreclosed properties.
8. **Economic Development – Ray Kellenberger** – A motion to approve a one-third page advertisement in the Illinois Investment Guide/Intersect Illinois September 2021 edition for an amount not to exceed \$2,200 and authorize the City Clerk to issue a check.
9. **Streets – Cassidy Paine** – A motion to accept a bid from Rooter’s Asphalt, Inc., for the amount of \$285,510 with contingency for the rehabilitation of Weir Street, including the drainage improvements along E. Columbian Blvd. and authorize the Mayor to sign the agreements contingent on IDOT approval.
10. **Water – Dave Hollo** – A motion to approve a proposal from HMG Engineers for \$30,000 for developing a project plan, preliminary layout and cost estimate for a potential IEPA low interest loan for water system improvements. If approved, the city would be placed on a funding list for IEPA and also be considered for partial loan forgiveness.
11. **Lake – Dave Hollo** – A motion to contract with the lowest bid electrician to add utility boxes to the boat slips and feed power to them from the on-shore power panel to supply the boat slips located at Lake Lou Yaeger Marina 1 with power outlets for use by maintenance and to authorize the City Clerk to issue a check upon satisfactory completion. (Low bidder will be provided at meeting.)
12. **Lake – Dave Hollo** – A motion to approve the purchase of Largemouth Bass from Herman Brothers Fisheries, Inc., at a cost of \$2.50 per fish delivered for a total not to exceed \$5,000 and to authorize the City Clerk to issue a check upon satisfactory delivery.
13. **Lake – Dave Hollo** – A motion to approve the repair of the Lake Department’s John Deere 410J backhoe with Martin Equipment for an amount not to exceed \$10,300.

14. **Lake – Dave Hollo** – A motion to approve the purchase of a 2010 Chevrolet Colorado for \$12,500 and to authorize the City Clerk to issue a check for the purchase.
15. **Tourism – Marilyn Sisson** – A motion to approve the award of grant monies to the Litchfield Airport Authority in an amount not to exceed \$300 for the Route 66 Jet Rally to be held September 10-12, 2021.

### **Executive Session**

A Motion to Enter into Executive Session, as allowed under the Illinois Open Meetings Act, as found in Chapter 5 of the Illinois Compiled Statutes, Section 120, to address these certain and restricted items:

1. “The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body...” (5ILCS 120/2(2)(C)(1).
2. “Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.” (5ILCS 120/2(C)(2))
3. “The setting of a price for sale or lease of property owned by the public body.” (5ILCS 120/2(2)(6))
4. “The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.” (5ILCS 120/2(C)(5))

### **New Business:**

1. Possible business to follow.