

City of Litchfield
City Council Meeting Agenda
City Hall
July 6, 2023
6:30 p.m.

Call Meeting to Order

Pledge to Flag

Roll Call

Recognition of Visitors and Special Guests:

Appointment: Swearing in of Joshua Mayfield as a Firefighter/EMT

Public Participation Applicant Comments:

Other Business:

1. A motion to accept the minutes from the June 15, 2023 meeting.
2. A motion to direct the City Clerk to transfer funds from the city sales tax to the City's general fund to issue checks and authorize to pay the bills and process payroll. To be passed only at the first monthly City Council meeting.

Old Business

No Old Business.

New Business:

1. Administration – Dan Newkirk – Discussion with possible action concerning the use of golf carts on public roadways within city limits.
2. Lake – Dan Newkirk – A motion to approve hiring a seasonal employee to fill in at the Lake Department, Marina One.
3. Lake – Dan Newkirk – A motion to approve an invoice from Blankenship Construction for the installation of 75 tons of rock shoulders along the new section of roadway on the 16th Avenue sediment basin project for \$5,895 and authorize the City Clerk to issue checks as work has been completed by contractors.
4. Lake – Dan Newkirk – A motion to approve pay request #3 from Blankenship Construction Co., for the amount of \$277,793.36 for work completed on the Lake Lou Yaeger 16th Avenue Sediment Dam and authorize the City Clerk to issue a check upon submittal of certified payroll.
5. Water Treatment Facility – Jake Fleming – A motion to authorize the Mayor to sign an agreement with A&D Electric to convert the Water Treatment Facility to LED lighting.
6. Wastewater Treatment Facility – Jake Fleming – A motion to approve the purchase of one PlantPro BOD₅ incubator from USA Bluebook for replacement of the existing BOD incubator for an amount not to exceed \$5,797.92 and authorize the City Clerk to issue payment upon successful delivery.

7. Wastewater Treatment Facility – Jake Fleming – A motion to approve the purchase of one Moyno progressive cavity pump from Vandevanter Engineering for replacement of the existing sludge press pump in an amount not to exceed \$10,403.59 and authorize the City Clerk to issue payment upon successful delivery.
8. Building/Planning/Zoning – Ray Kellenberger – A motion to accept a Resolution approving a Special Use Permit for a short-term rental on property located at 504 S. Van Buren.
9. Economic Development – Ray Kellenberger – A motion to approve the City of Litchfield Bicycle, Pedestrian, and Streetscape Plan for the IDOT Safe Routes to School Grant application.
10. Fire – Josh Hughes – A motion to approve the enrollment of three Firefighter/EMT-Basics in Paramedic Class beginning August of 2023 for a cost not to exceed \$25,000 and authorize the City Clerk to issue payment to Lincoln Land Community College on the employee’s behalf.
11. Streets – Dwayne Gerl – A motion to approve pay request #1 from Kamadulski Excavating Co., for the amount of \$278,241.56 for work completed on Sargent Street and authorize the City Clerk to issue a check upon submittal of certified payroll.

Executive Session

A Motion to Enter into Executive Session, as allowed under the Illinois Open Meetings Act, as found in Chapter 5 of the Illinois Compiled Statutes, Section 120, to address these certain and restricted items:

1. “The setting of a price for sale or lease of property owned by the public body.” (5ILCS 120/2(2)(6))
2. “Discussion of minutes of meeting lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06.” (5ILCS 120/2(2)(C)(21))
3. “The purchase or lease of real property for the use of the public body, including meetings held for the purpose of discussing whether a particular parcel should be acquired.” (5ILCS 120/2(C)(5))

New Business:

1. A motion to approve the Executive Session minutes of the June 15, 2023 meeting
2. A motion to accept the bid amount for the Eagle Ridge Subdivision.