

City Council Meeting Agenda
Litchfield City Hall
May 6, 2021
6:30 p.m.

In light of the current COVID-19 public health emergency, this meeting is open to the public and can access the meeting by connecting online at <https://us02web.zoom.us/j/89803681452> or call the following to participate by phone 1-312-626-6799, Meeting ID: 898 0368 1452

Call Meeting to Order

Pledge to Flag

Roll Call

Recognition of Visitors and Special Guests:

Appointment:

Public Participation Applicant Comments: Bert Holloway regarding UTV/Side by Side/Golf Cart usage

Other Business:

1. ***A motion to accept the minutes from the April 15, 2021 meeting.
2. ** to be passed only at the first monthly City Council meeting. A motion to direct the City Clerk to transfer funds from the city sales tax to the City's general fund to issue checks and authorize to pay the bills and process payroll.

Old Business

New Business:

1. **Tourism – Marilyn Sisson** – A motion to approve printing 5,000 Lake Lou Yaeger brochures from Journal Printing for the amount not to exceed \$2,864.
2. **Tourism – Marilyn Sisson** – A motion to approve a contract for advertising efforts with Lamar for an amount not to exceed \$6,695 for billboard advertising.
3. **Fire – Woodrow Street** – A motion to approve the sale of Fire Department Apparatus, a 1994 Pierce Saber Engine/Pumper known as Engine 807, VIN 4P1CTO2U8RA00217, to Russ Campbell in the amount of \$1,580 and upon the City Clerk receiving payment to release the title.
4. **Administration – Woodrow Street** – A motion to approve a 4-year contract with the accounting firm Kerber, Eck & Braeckel (KEB) for services to complete the City Government including water and sewer, Tax Increment Finance Districts (1, 2 & 3) audits, single audit, and the Foreign Fire Insurance Tax agreed-upon procedures and authorize the Mayor to sign the engagement letters.

5. **Administration – Woodrow Street** – A motion that the City Council direct the Plan Commission to consider the draft Comprehensive Plan for the City of Litchfield, dated May 10, 2021 and report its recommendation on the Plan to the City Council by June 1, 2021.
6. **Lake – Dave Hollo** – A motion to approve the leasing of lot 22 of the Eagle Ridge Subdivision and authorize the Mayor to sign the lease and closing statement.
7. **Lake – Dave Hollo** – A motion to approve a proposal from Ace Sign Co. for the Eagle Ridge Subdivision entrance sign and authorize the Mayor to sign the agreement and the City Clerk to issue a check.
8. **Lake – Dave Hollo** – A motion to approve a proposal for \$52,000 from Crawford, Murphy & Tilly for engineering services for construction bid documents for the Lake Lou Yaeger Sanitary Sewer, Pump Station and Force Main.
9. **Lake – Dave Hollo** – A motion to grant a time extension to Endrizzi Contracting for the construction completion contract from May 15, 2021 to a later date. Date will be provided at the City Council meeting after discussion with Contractor.
10. **Wastewater Treatment – Dwayne Gerl** – A motion to adopt an Ordinance establishing a 3-year plan to increase sewer rates 12% each year for fiscal years 2021-22, 2022-23 and 2023-24 to cover maintenance and operational costs.
11. **Wastewater Treatment – Dwayne Gerl** – A motion to approve an agreement for Operations, Maintenance, and Management Services with Veolia Water North America – Central, LLC (VWNA) for the contracted operations of the City of Litchfield Wastewater Treatment Facility and authorize the Mayor to sign the contract retroactive to May 1, 2021 pending legal counsel final approval.
12. **Streets – Cassidy Paine** – A motion to approve Pay Request #4 from Gelly Excavating and Construction Inc., in the amount of \$73,162.40 for work completed on the South Side Ditch Project and authorize the City Clerk to issue a check.
13. **Streets – Cassidy Paine** – A motion to approve a resolution for maintenance of streets and highways by municipality, a municipal estimate of maintenance costs and maintenance engineering agreement.
14. **Streets – Cassidy Paine** – A motion to accept a proposal for construction engineering and administrative services for an amount not to exceed \$36,300 from Martin Engineering for the Old Route 66 North Improvement Project and authorize the Mayor to sign the agreement contingent on IDOT approval of the MFT resolution.

To Adjourn Sine die

**Litchfield City Hall
120 East Ryder
Council Chambers
May 6, 2021
6:30 p.m.**

Swearing in Ceremony of: City Clerk Carol Burke

Swearing in Ceremony of: Mayor Steve Dougherty

Swearing in of Newly Elected Alderpersons:

Ward 1 – Marilyn Sisson
Ward 2 – Mark Brown
Ward 3 – Kassidy Paine
Ward 4 – Ray Kellenberger

Mayor Calls the New Council Back in Session

Appointment of City Attorney – Kit Hantla

Appointment of Collector of Sewer Revenue – Carol Burke

Mayor’s Standing Committee Assignments:

Administration	Woodrow Street
Economic Development	Ray Kellenberger
Finance/City Clerk	Dwayne Gerl
Fire/Ambulance	Woodrow Street
Building/Planning/Zoning	Ray Kellenberger
Police/Code Enforcement (in coord. w/Bldg. Dept.)	Tim Wright
Tourism	Marilyn Sisson
Building and Grounds	Mark Brown
Lake	Dave Hollo
Streets/Drainage	Kassidy Paine
Water	Dave Hollo
Wastewater Treatment	Dwayne Gerl

Liaison

Chairperson

Economic Development	Kellenberger	Paine	Hollo
Equipment Replacement	Wright	Paine	Gerl
Planning/Zoning	Kellenberger		

City of Litchfield Committee Appointments

Police Pension – 2-year term

Carol Burke May, 2023

Plan Commission – 3-year term

Pam Voyles May, 2024

Kevin Brumm May, 2024

Judy Dalhaus May, 2024

Economic Development Commission – 4-year term

Kent Redfern May, 2025

Lonnie Bathurst May, 2025

Mike Fleming May, 2025

Emeritus Position: Frank Fleming

Airport Authority – 5-year term

James Wright May, 2026

Tourism Advisory Committee – 3-year term

Dave Hershberger May, 2024

Ann Pattillo May, 2024

Tree Board – 3-year term

Richard Ward May, 2024

Bill Borklund May, 2024