

City Council Meeting Agenda
Litchfield City Hall
May 5, 2022
6:30 p.m.

In light of the current COVID-19 public health emergency, this meeting is open to the public in person and remotely by connecting online at <https://us02web.zoom.us/j/82605503030> or call the following to participate by phone 1-312-626-6799, Meeting ID: 826 0550 3030.

Call Meeting to Order

Pledge to Flag

Roll Call

Recognition of Visitors and Special Guests:

Appointment: A motion to appoint Dan Newkirk to fill the unexpired term of Mark Brown as Alderperson of the 2nd Ward.

Public Participation Applicant Comments:

Other Business:

1. A motion to accept the minutes from the April 21, 2022 meeting.
2. A motion to accept the minutes from the April 26, 2022 meeting
3. A motion to direct the City Clerk to transfer funds from the city sales tax to the City's general fund to issue checks and authorize to pay the bills and process payroll. **To be passed only at the first monthly City Council meeting.**

Old Business

No Old Business.

New Business:

1. **Lake – Dave Hollo** – A motion to approve the 2023 Lease Agreement and Rules and Regulations for the Bi-Centennial Campground Seasonal Camping.
2. **Lake – Dave Hollo** – A motion to approve the proposal from Workman Communications Group in the amount not to exceed \$10,000 for the Eagle Ridge Subdivision Marketing Plan.
3. **Wastewater Treatment – Dwayne Gerl** – A motion to approve pay request #7 from Korte Luitjohan for the amount of \$11,313.65 for work done on the Wastewater Treatment Facility's Chemical Feed Improvement Project and authorize the City Clerk to issue a check.

4. **Wastewater Treatment – Dwayne Gerl** – A motion to approve change order #2 in the amount of \$5,554 for work done on the Wastewater Treatment Facility’s Chemical Feed Improvement Project and authorize the Mayor to sign the change order.
5. **City Clerk/Finance Dwayne Gerl** – A motion to approve an agreement with Civic Systems, LLC for miExcel GL and Treasurer’s Report for an amount not to exceed \$4,975 and authorize the Mayor to sign the agreement.
6. **Ambulance – Woodrow Street**- A motion to purchase a Stryker Power Load System to be installed in Ambulance 817 at an estimated cost of \$30,749.08 and authorize the City Clerk to issue a check upon satisfactory completion.
7. **Streets – Cassidy Paine** – A motion to approve pay request #1 from Rooter’s American Maintenance for \$40,896.31 for work performed at the intersection of Jackson and Hauser and authorize the City Clerk to issue a check contingent on Engineer’s approval.
8. **Streets – Cassidy Paine** – A motion to approve the creation of a handicap accessible parking spot on the north end of the 400 block on N. State Street on the west side.
9. **Streets – Cassidy Paine** – A motion to purchase a Toro Z Master 6000 Mower Model #72967 for \$13,716.07 Via Source well from Nail’s Power Equipment, Litchfield, IL and authorize the City Clerk to issue a check upon satisfactory delivery.
10. **Police – Tim Wright** – A motion to approve the purchase and installation of seven (7) ProDesk 400 G6 desktop computers, software and display adapters from Zobrio for \$9,080.33.
11. **Economic Development – Ray Kellenberger** – A motion to approve the Downtown Façade Grant application submitted by Mr. Richard Blatter of Kingdom Auto for the property located at 219 West Union Avenue for an amount not to exceed \$2,500 contingent upon the Building Department granting final approval of materials used and work completed and to authorize the City Clerk to issue a check.
12. **Administration – Woodrow Street** – Discussion on issues with short term rentals with possible action.

Executive Session

A Motion to Enter into Executive Session, as allowed under the Illinois Open Meetings Act, as found in Chapter 5 of the Illinois Compiled Statutes, Section 120, to address these certain and restricted items:

1. “The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body...” (5ILCS 120/2(2)(C)(1).
2. “Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.” (5ILCS 120/2(C)(2))

3. “The setting of a price for sale or lease of property owned by the public body.” (5ILCS 120/2(2)(6))

New Business:

1. Possible action to follow.