

City of Litchfield
City Council Meeting Agenda
City Hall
April 20, 2023
6:30 p.m.

Call Meeting to Order

Pledge to Flag

Roll Call

Recognition of Visitors and Special Guests: Proclamation Recognizing Susan Shelton
Proclamation Recognizing Small Businesses

Appointments: Swearing in of Joseph Thompson as Police Officer of the Litchfield Police
Department

Appointment of David “Levi” Suhrenbrock as the City Representative to the Tax
Increment Finance Joint Review Board

Public Participation Applicant Comments:

Other Business:

1. A motion to accept the minutes from the April 6, 2023, meeting.
2. A motion to direct the City Clerk to transfer funds from the city sales tax to the City’s general fund to issue checks and authorize to pay the bills and process payroll. To be passed only at the first monthly City Council meeting.

Old Business

No Old Business.

New Business:

1. Building/Planning/Zoning – Ray Kellenberger – A motion to approve an Ordinance Establishing Eagle Ridge Subdivision Covenants, Specifically Article XXI, Quiet Enjoyment, Dock/Pier Permit, Section 21.02 Dock Permit, as per Exhibit 1.
2. Building/Planning/Zoning – Ray Kellenberger – A motion to approve an Ordinance Setting Dock/Pier Requirements and Setting Permit Conditions and Fees for the Eagle Ridge Subdivision in the City of Litchfield, Montgomery County, Illinois, as per Exhibit 2.
3. Building/Planning/Zoning – Ray Kellenberger – A motion to amend Ordinance #2589 and Ordinance #3214 Regarding Building Inspections and Building Inspection Fees.

4. Lake – Dave Hollo – A motion to approve Rules for Boat Storage at Lake Lou Yaeger in the East and North Lower Parking Lot by the Beach House.
5. Tourism – Cassidy Paine – A motion to approve an advertising services contract with Great Rivers & Routes Tourism Bureau in the amount of \$40,000 for marketing Litchfield Tourism and authorize the Mayor to sign the contract.
6. Tourism – Cassidy Paine – A motion to approve an agreement between the City of Litchfield and the Litchfield Museum and Route 66 Welcome Center and authorize the Mayor to sign the contract.
7. Administration – Woodrow Street – A motion to approve a “Community Partnership Agreement” with C.E.F.S. Economic Opportunity Corporation.
8. Administration – Woodrow Street – A motion to adopt an ordinance to amend the FY 22-23 Fiscal Year Budget for the City of Litchfield, IL
9. Streets – Tim Wright A motion to approve proposal for services from Marten Engineering for street maintenance during our annual 2023 for oil and chipping streets program for engineering service and preparing bid packages in the amount of \$10,898.65 and authorize City Clerk to issue checks as work is completed by Marten.

Executive Session

A Motion to Enter into Executive Session, as allowed under the Illinois Open Meetings Act, as found in Chapter 5 of the Illinois Compiled Statutes, Section 120, to address these certain and restricted items:

1. “Discussion of minutes of meeting lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. (5ILCS 120/2(2)(C)(21)
2. “The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body...” (5ILCS 120/2(2)(C)(1).

New Business:

1. A motion to approve the Executive Session Minutes from April 6, 2023.
2. A motion to approve the appointment of Breann Vazquez as City Administrator approving the employment agreement and authorizing the Mayor to sign the agreement
3. A motion to approve the hiring of Adam Pennock as Litchfield Fire Chief.

4. A motion to approve salary increases in lieu of 3.5% COLA effective May 1, 2023, for City of Litchfield non-bargaining employees.