

City of Litchfield
City Council
Notice of Budget Hearing
April 6, 2023
6:15 p.m.

The City Council of the City of Litchfield, IL, does hereby give Notice of a Public Hearing on the proposed Annual Budget for the fiscal year May 1, 2023 – April 30, 2024. The Public Hearing shall be held on April 6, 2023 at 6:15pm at Litchfield City Hall at 120 E. Ryder St., Litchfield, IL. A copy of the proposed budget is available at City Hall and on the City's website – www.cityoflitchfieldil.com.

City of Litchfield
City Council Meeting Agenda
City Hall
April 6, 2023
6:30 p.m.

Call Meeting to Order
Pledge to Flag
Roll Call

Recognition of Visitors and Special Guests: Swearing in of Firefighter Christopher Bierworth
Appointment: Mike James to the Litchfield Area Ambulance Special Service Board

Public Participation Applicant Comments:

Other Business:

1. A motion to accept the minutes from the March 16, 2023 meeting.
2. A motion to direct the City Clerk to transfer funds from the city sales tax to the City's general fund to issue checks and authorize to pay the bills and process payroll. To be passed only at the first monthly City Council meeting.

Old Business

No Old Business.

New Business:

1. Finance – Dwayne Gerl – A motion to approve an Ordinance adopting the annual budget for the City of Litchfield for the fiscal year May 1, 2023 to April 30, 2024.
2. Wastewater Treatment – Dwayne Gerl – A motion to approve payment to St. Jacob Engineering for parts, materials, and labor to replace the Wastewater Treatment Facility's

SCADA system alarm auto-dialer in the amount not to exceed \$9,999 and authorize the City Clerk to issue a check.

3. Administration – Woodrow Street – A motion to approve the renewal of health insurance for the City employees effective May 1, 2023 to April 30, 2024, with Blue Cross/Blue Shield through Dimond Brothers Insurance. Shannon Hall to present renewal rates at the Council meeting.
4. Administration – Woodrow Street – A motion to approve an Ordinance for the renewal with the accounting firm Kerber, Eck & Braeckel – Jereme Zook, as the Budget Officer for the 2023/2024 fiscal year as outlined in the original ordinance 2509 “Adoption of a Budget Officer” and authorize the Mayor to sign the engagement letter.
5. Lake – Dave Hollo – A motion to approve the purchase of a 6,600-pound vertical boat lift and installation from JLS Marine, Inc., for an amount not to exceed \$10,156 and authorize the city clerk to issue a check upon satisfactory completion.
6. Economic Development – Ray Kellenberger – A motion to approve a proposal for services from DJ Howard & Associates for an appraisal of a parcel of land between Corvette Drive and Ohren Lane, Tract 1 and Tract 2 commonly known as the Route 66 Sports Complex for a fee of \$4,400 and authorize the City Clerk to issue a check upon completion of work.
7. Economic Development – Ray Kellenberger – A motion to approve a proposal for services from WRF Engineers for final electrical design at the Route 66 Crossing Sports Complex Park, for an amount not to exceed \$4,000 and authorize the City Clerk to issue a check upon completion.
8. Economic Development – Ray Kellenberger – A motion to approve submittal of the Illinois Department of Commerce and Economic Opportunity Community Development Block Grant for replacement of water and sewer mains with complete road repair on Jackson St., from Sargent to Tyler Ave., along with a Resolution of Support and Commitment of Local Funds and authorize the Mayor and City Clerk to sign the agreements.
9. Economic Development – Ray Kellenberger – A motion to approve the bid for road improvements for Sargent St., from Jackson to Clinton (BNSF Railway); Jefferson St., from Sargent to Edwards and the west portion of St. John St., between State and Jefferson to the low bidder, Kamadulski Excavating for \$1,582,558.40 and authorize the City Clerk to issue checks as work is completed and pay requests are approved.
10. Water – Tim Wright – A motion to spend up to \$2,501.50 to have one of the filter turbidimeters factory rebuilt by Hach Company.
11. Water – Tim Wright – A motion to award bids of water treatment chemicals based upon the bid opening from April 15, 2023:

- Liquid Lime to Mississippi Lime
- Carbon to Carb Pure
- Both polymers to Cedar Chem
- Liquid Alum to USALCO
- Chlorine, ammonia, bisulfite, and hypochlorite to Brenntag
- Permanganate and citric acid to Hawkins
- Hfs, caustic and softener salt to Chemstream

12. Police – Marilyn Sisson – A motion to approve a conditional offer of employment to two individuals identified as the top candidates by the Police and Fire Commission to fill a vacancy within the Police Department.

Executive Session

A Motion to Enter into Executive Session, as allowed under the Illinois Open Meetings Act, as found in Chapter 5 of the Illinois Compiled Statutes, Section 120, to address these certain and restricted items:

“The appointment, employment, compensation, discipline, performance or dismissal of specific employees of the public body...” (5ILCS 120/2(2)(C)(1).

“Collective negotiating matters between the public body and its employees or their representatives, or deliberations concerning salary schedules for one or more classes of employees.” (5ILCS 120/2(C)(2))

“The setting of a price for sale or lease of property owned by the public body.” (5ILCS 120/2(2)(6)

“Discussion of minutes of meeting lawfully closed under this Act, whether for purposes of approval by the body of the minutes or semi-annual review of the minutes as mandated by Section 2.06. (5ILCS 120/2(2)(C)(21)

New Business:

1. A motion to approve a Collective Bargaining Agreement between the City of Litchfield and the Illinois Fraternal Order of Police Labor Council.
2. A motion to approve the sale of surplus City property.
3. A motion to approve the January 5 and 19, February 2 and 16 Executive Session minutes.